

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Health District

Monday, June 25, 2018
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Health Department

Board of Health Meeting

Monday, June 25, 2018 @ 12:00pm – Board Room

Agenda

1. Call to Order and Roll Call
2. Approve May 21, 2018 Board of Health Meeting Minutes
3. Approve Amended February 26, 2018 Board of Health Meeting Minutes
4. Approve List of Bills: \$382,190.87
5. Approve Personnel:
 - a. Tuition Reimbursement for Colton Masters, Staff Sanitarian II (R5), for \$400.00 (In accordance with Provision 207.13 of the Canton City Health Code)
 - b. Probationary Period Ending for Calsandra Marinchick, Pathways Community HUB Coordinator (R4), Effective June 26, 2018
 - c. Exceptional Appointment of Nathan Sobczak from Part-time APC Technical Assistant (PT3) to Full-time APC Engineering Technician (R5)
 - d. Appointment of Part-Time Public Health Technicians – EH/OPHI (PT11)
6. Approve Recommendations of the Hearing Officer for June 25, 2018
7. Approve Resolutions:
 - a. 2018-06: Amendment of Section 207.18 of the Canton City Health Code
 - b. 2018-07: Addition of Section 205.10 of the Canton City Health Code
8. Review Strategic Plan 2020
9. Authorize a Contract with LexisNexis for Database and Search Services for \$180.00 a Month for a Period of July 1, 2018 through June 30, 2019
10. Approve the Purchase of Two (2) Vehicles
 - a. 2019 F-250 XL, 4x4 SD Regular Cab 8" Box for \$27,400.00
 - b. 2018 Ford Fusion for \$19,500.00
11. Authorize a Contract with the Stark County Health Department for the FY2019 Public Health Emergency Preparedness (PHEP) Grant in the Amount of \$90,000.00 (Grant period runs from 07/01/2018 to 06/30/2019)
12. Authorize an Agreement with the Sisters of Charity Foundation of Canton for an Award to the Health Department for \$13,500 from June 1, 2017 through August 31, 2018 to Support Continued Evaluation of the THRIVE effort
13. Approve an Addendum Agreement with Kent State University, College of Public Health for a Comprehensive Evaluation of the Canton/Stark THRIVE Project for \$13,500.00 for a Period of August 29, 2016 through September 30, 2018
14. Authorize an Agreement with the Sisters of Charity Foundation of Canton for an Award to the Health Department for \$150,668.00 from June 1, 2018 through May 31, 2020 to Support Continued Evaluation of the THRIVE effort and THRIVE Administrative Expenses Not Covered by Other Funding

Board of Health Agenda

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15. Approve an Addendum Agreement with Kent State University, College of Public Health for a Comprehensive Evaluation of the Canton/Stark THRIVE Project for \$101,499.00 for a Period of June 1, 2018 through May 31, 2020
16. Authorize Agreements for THRIVE Project Components from January 1, 2018 to December 31, 2019 with My Community Health Center for CenteringPregnancy at an Amount not to Exceed \$149,792.00
17. Authorize Agreements to the Following Care Coordination Agencies Effective as of April 1, 2018 for Employment of Community Health Workers to Perform Care Coordination Services for Pregnant Women, Women of Childbearing Age and Adults with Chronic Disease using the Care Coordination Systems Pathways HUB Connect:
 - a. Access Health Stark County
 - b. Alliance Family Health Center
 - c. CommQuest Services
 - d. My Community Health Center
 - e. Stark County Department of Job & Family Services
 - f. Stark County Health Department
 - g. Stark Metropolitan Housing Authority
 - h. YWCA of Canton
18. Approve the FY19 Dental Sealant Grant Application and Initial Budget in the Amount of \$57,988.00 with a Grant Period of January 1, 2019 through December 31, 2019
19. Approve Travel Authorization
 - a. Carl Safreed, APC Engineer, for Travel from 07/25/2018 to 07/26/2018, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$175.05 (2331)
 - b. Ron Jones, APC Engineer, for Travel from 07/25/2018 to 07/26/2018, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$370.50 (2331)
 - c. Nate Sobczak, Technical Assistant, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devises and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
 - d. Sam Norman, APC Engineer, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devises and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
 - e. David Hampton, APC Engineer, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devises and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
 - f. Amanda Morningstar, Nurse Practitioner, for Travel from 08/26/2018 to 08/30/2018, 2018 National STD Prevention Conference in Washington, DC at a Cost not to Exceed \$1,690.05 (2315)
 - g. Annie Butusov, Epidemiologist I, for Travel from 06/13/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$378.48 (2314)
Approved \$232.24 at the May Board meeting – an additional \$146.24
 - h. Dawn Miller, THRIVE Project Manager, for Travel from 06/13/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$378.48 (2314)
Approved \$232.24 at the May Board meeting – an additional \$146.24

Board of Health Agenda

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20. Acceptance of Reports

- a. Medical Director
- b. Nursing/WIC
- c. Laboratory
- d. OPHI/Surveillance
- e. THRIVE
- f. Environmental Health
- g. Air Pollution Control
- h. Vital Statistics
- i. Fiscal
- j. Health Commissioner
- k. Accreditation Team
- l. Quality Improvement

21. Other Business

22. Next Meeting: Monday, July 23, 2018 at 12:00pm

23. Adjournment



Public Health
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Canton City Health District

Board of Health Meeting
Monday, May 21, 2018 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, May 21, 2018 at 12:03 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Lakritz and Mayor Bernabei were present. Also present were James Adams, Christi Allen and Robert Knight.

Approve April 23, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the April 23, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$838,798.65

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$838,798.65. Motion passed unanimously.

Executive Session to Discuss the Compensation of a Public Employee

Mr. Wyatt moved and Dr. Lakritz seconded a motion to enter executive session to discuss the compensation of a public employee. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Lakritz – Yes

Motion passed unanimously. The Board entered executive session at 12:07 PM. The Board returned from executive session at 12:38 PM.

Mr. Adams discussed with the board, the THRIVE application to the Rockville Institute's Pathways Community HUB Certification Program (PCHCP). Mr. Adams relayed to the board that THRIVE has been working for several years toward certification and that one of the requirements is that there is not another Certified Pathways Community HUB in the area. He said that after the department's application was submitted to the Rockville institute, another area agency – the Stark County Community Action Agency (SCCAA) – applied for, and received, funding from the Minority Health Commission to apply for the PCHCP. CCHD was contacted by the Rockville Institute who requested that the department and SCCAA try reach an arrangement to rectify the submission of two PCHCP applications in the area. Mr. Adams has spoken with SCAA's Chief Executive Officer, Rodney Reasonover, but they have been unable to reach an agreement. Mr. Adams informed the board that if an agreement cannot be reach that he believes the Rockville Institute will weigh the merits of each application and decide which, if either, application to approve.

Approve Personnel

a. Director of Environmental Health Job Description

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the job description for the Director of Environmental Health. The pay range is to be 7 or 8, depending on educational qualifications. Motion passed unanimously.

b. Environmental Health Technician (R3) Job Description

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the job description for the full-time Environmental Health Technician (R3). Motion passed unanimously.

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c. Recycling Center Manager (R3) Job Description

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the job description for the full-time Recycling Center Manager (R3). Motion passed unanimously.

d. Air Pollution Control Engineering Technician I (R5) Job Description

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the job description for the full-time Air Pollution Control Engineering Technician (R5). Motion passed unanimously.

e. Appointment of WIC Peer Helper (PT13)

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the appointment of Thea Bartlett as a part-time WIC Peer Helper (PT13) at \$10.64 an hour with a ½ step pay increase to \$10.86 an hour after a 90-day satisfactory probationary period with a start date the week of June 10, 2018. Salary to come out of the WIC funds – 2316. Motion passed unanimously.

f. Position Classification Schedule – EH

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the Position Classification Schedule change for the EH schedule, adding the position of Recycling Center Manager to the schedule. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for May 21, 2018

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the recommendations of the hearing officer for the May 21, 2018 hearings. Motion passed unanimously.

Approve the Canton Medical Education Foundation Agreement for the Purpose of the Resident Office Rotation at a Rate of \$13.00 per Segment for a Full-Time Resident for the Time Period of July 1, 2018 through June 30, 2019

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the Canton Medical Foundation agreement for the purpose of the resident office rotation at a rate of \$13.00 per segment for a full-time resident for the time period of July 1, 2018 through June 30, 2018. Motion passed unanimously.

Accept 2017 Annual Report

Mr. Wyatt moved and Dr. Lakritz seconded a motion to receive the 2017 Canton City Health Department annual report. Motion passed unanimously.

Approve Revisions to 800-016-P – HIPAA Policy

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve revisions to 800-016-P – HIPAA Policy. Motion passed unanimously.

Discuss/Approve 700-004-P – Credit Card Policy

The board discussed the purpose of, and procedures for, 700-004-P_Credit Card Policy with Mr. Adams and Ms. Allen. Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve 700-004-P_Credit Card Policy. Motion passed unanimously.

Approve Travel Authorization

a. Annie Butusov, Epidemiologist I, for Travel from 06/14/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$232.24 (2314)

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- b. Dawn Miller, THRIVE Project Manager, for Travel from 06/14/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$232.24 (2314)
- c. Linda Morckel, APC Monitoring & Inspection Supervisor, for Travel from 08/12/2018 to 08/17/2018, National Ambient Air Monitoring Conference in Portland, OR at a Cost Not to Exceed \$2,206.75 (2331)
- d. Amanda Archer, Epidemiologist II, for Travel from 06/17/2018 to 06/22/2018, 19th Annual Summer Program in Population Health in Columbus, OH at a Cost Not to Exceed \$1,076.95 (2314)
- e. Christina Henning, Laboratory Director, for Travel from 06/10/2018 to 06/15/2018, Polarized Light Microscopy Course in Westmont, IL at a Cost Not to Exceed \$1,073.00 (2331 - \$536.50 and 1001 304001 - \$536.50)
- f. Linda Morckel, APC Monitoring & Inspection Supervisor, for Travel from 06/10/2018 to 06/15/2018, Polarized Light Microscopy Course in Westmont, IL at a Cost Not to Exceed \$1,073.00 (2331)
- g. Kimberly Koons, Dietitian II, for Travel from 06/19/2018 to 06/21/2018, WIC Outpatient Breastfeeding Champion Training in Columbus, OH at a Cost Not to Exceed \$478.00 (2316).

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the above travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – Diane Thompson reviewed with the board a list of referrals she's received from partner agencies for the Newborn Home Visiting program. She also reported that an AIDS vigil was held the night before with the theme "Past and Present". About 60 people were in attendance.

Laura Roach reported that WIC has confirmed a list of farmers who will be attending upcoming Farmers' Markets near the department on July 17, 2018 and July 23, 2018. The markets will be open from 10 AM until 1 PM.

- c. Laboratory – Krys Henning reported that Heather MacDonald returned to work today after an extended absence.
- d. OPHI/Surveillance – Mr. Adams reported that Amanda Archer recently completed revisions to the Epi Response Plan and that the department recently completed an after-hours drill conducted by Ohio Department of Health. He reported that Dr. Elias assisted Massillon City Health Department in this drill as well.
- e. THRIVE – Dawn Miller reported that THRIVE recently submitted a grant request to Ohio Department of Health for the purpose of supporting staff salaries.
- f. Environmental Health – Mr. Adams thanked Gus Dria and Rick Miller for their help in completing the EH Director's responsibilities while the position is vacant. He additionally reported that an area business, who is selling cottage foods, appears to be selling meals, candies and fresh fruit – prepared in an unlicensed facility – using a private Facebook group. Rick Miller advised the board that he has prepared a Cease and Desist order.

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Gus Dria reported that the department's Recycle Center has recently started operating with expanded hours. The center is now open Monday through Friday from 9 AM to 3 PM and is also open the second Saturday of each month. Mr. Dria also reported that the department has taken over management of the Beautify a Neighborhood (BAN) program from another city department. The program allows neighborhoods to perform clean-up activities followed by responses from the Health, Street and Sanitation departments to remove waste, clean streets and repair road damage.

Dr. Hickman reported that he and the EH department recently participated in a rabies vaccination clinic sponsored by the county dog warden. The clinic had about 150 participants. Dr. Hickman also assisted with a rabid bat exposure that is being handled by the county health department.

- g. Air Pollution Control – Nothing additional to report
- h. Vital Statistics – Mr. Adams reported to the board that the division has been working with LexisNexis to restore website ordering of birth and death records. This process is expected to be completed within the next few weeks.
- i. Fiscal Officer – Nothing additional to report
- j. Health Commissioner – Mr. Adams and Christi Allen reported to the board that several volunteers from the department worked with volunteers from other city departments on a city clean-up day.
- k. Accreditation – Rob Knight reported to the board that the department is now halfway through the submission period for uploading documents to ePHAB. The PHAB deadline is November 15, 2018 but accreditation team recently set a self-imposed deadline of October 1, 2018.
- l. Quality Improvement – Terri Dzienis reported that the QI committee has completed their first effectiveness report. The team did not meet all of their goals but some progress has been achieved.

Dr. Lakritz moved and Mr. Wyatt seconded a motion to accept the division reports. Motion passed unanimously.

Dr. Lakritz left at this time, 1:31 PM

Other Business

No other business was discussed

Announcement of Next Meeting: Monday, June 25, 2018 at 12:00 PM

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, June 25, 2018 at 12:00 PM.

Adjourn

The meeting adjourned at 1:37 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval

DRAFT



Public Health
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Canton City Health District

Board of Health Meeting

Monday, February 26, 2018 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, February 26, 2018 at 12:02 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Lakritz, Dr. Fiorentino and Mayor Bernabei were present. Also present were Dr. Elias, James Adams, Christi Allen and Robert Knight.

Approve January 22, 2018 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the January 22, 2018 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$135,734.13

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$135,734.13. Motion passed unanimously.

Approve Personnel

a. Unpaid Leave of Absence for Brianna Parker, Disease Intervention Specialist (R5), for Five Days (August 13, 2018 – August 17, 2018)

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve an unpaid leave of absence for Brianna Parker, Disease Intervention Specialist (R5), for five days (August 13, 2018 – August 17, 2018). Motion passed unanimously.

Approve Resolutions

a. 2018-03 Abatement of Public Nuisances

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve Resolution 2018-03 authorizing the abatement of public nuisances. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for February 26, 2018

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the recommendations of the hearing officer for the February 26, 2018 hearings. Motion passed unanimously.

Approve an Agreement with Ohio State University Center for Public Health Practice for the Purpose of Completing a Workforce Development Needs Assessment at an Amount not to Exceed \$3,800.00

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve an agreement with Ohio State University Center for Public Health Practice for the purpose of completing a workforce development needs assessment at an amount not to exceed \$3,800.00. Motion passed unanimously.

Approve an Addendum to the Contract with R & G Janitorial Inc. for Custodial Cleaning Services for the Period of January 1, 2018 through December 31, 2018 at the THRIVE Offices located at 400 Market Ave N, Canton

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve an addendum to the contract with R & G Janitorial Inc. for custodial cleaning services for the period of January 1, 2018 through December 31, 2018 at the THRIVE offices located at 400 Market Ave N, Canton, OH. The agreement is for the purpose of cleaning the office twice monthly at an amount not to exceed \$160.00. Motion passed unanimously.

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Authorize Agreements for THRIVE Project Components from ~~March 1, January 1, 2018~~ to December 31, 2019 with the Following:

- a. Stark County Department of Job and Family Services – Fatherhood Initiative for Community Health Worker(s) at an Amount not to Exceed \$120,820.00
- b. Stark Metropolitan Housing Authority for Community Health Worker(s) at an Amount not to Exceed \$60,503.00
- c. Access Health Stark County for Community Health Worker(s) at an Amount not to Exceed \$315,597.00
- d. My Community Health Center for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- e. Canton YWCA for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- f. CommQuest for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- g. Alliance Family Health Center for Community Health Worker(s) at an Amount not to Exceed \$120,820.00 and for Center Pregnancy at an Amount not to Exceed \$208,589.00
- h. Stark County Health Department for Community Health Worker(s) at an Amount not to Exceed \$152,280.00
- i. Early Childhood Resource Center for Fatherhood Initiative Programming at an Amount not to Exceed \$112,737.00

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve agreements A – I above. Motion passed unanimously.

Approve Travel Authorization

- a. David Hampton, APC Engineer, for Travel from 04/09/2018 to 04/12/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky at a Cost Not to Exceed \$510.50 (2331)
- b. Sam Norman, APC Engineer, for Travel from 04/09/2018 to 04/12/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky at a Cost Not to Exceed \$510.50 (2331)
- c. Brianna Parker, Disease Intervention Specialist, for Travel from 03/25/2018 to 03/30/2018, Passport to Partner Services Training in Columbus, Ohio at a Cost Not to Exceed \$1,072.65 (2318)
- d. Jessica Boley, WIC Dietitian, for Travel from 05/02/2018 to 05/04/2018, OPTION 2018 in Cincinnati, Ohio at a Cost Not to Exceed \$277.00 (2316)

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the above travel. Motion passed unanimously.

Acceptance of Division Reports

- a. Medical Director – Dr. Elias told the board that flu season is winding down and that he recently reviewed several charts and was impressed with the work.
- b. Nursing/WIC – Diane Thompson and Pam Gibbs recently attended an HIV grant meeting and learned that the regions are being remapped. This will cause significant changes to the program.

SWAP is going very well. There are new participants every week. Clients have reported issues with access to care. The board then discussed the possibility of a wound clinic or referrals with Dr. Elias and Diane Thompson.

WIC doesn't have any funding updates yet but expects to hear something next week. Additionally, there is an audit of the program soon.

- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Amanda Archer reported that flu season is slowing down but that there was recently a spike in reported cases. Additionally, she's been in contact with a local radio host who has offered the department a regular monthly spot on the show.
- e. THRIVE – Dawn Milled reported that THRIVE and others will be presenting at the upcoming annual Health Improvement Summit. She also reported that she will be interviewing for the open Pathways Hub Coordinator position.
- f. Environmental Health – Nothing additional to report.
- g. Air Pollution Control – Greg Clark, who is retiring soon, expressed his appreciation to the board for his time working at the department.

Terri Dzienis announced that Ohio EPA is hosting a public forum on March 7, 2018 at 6 PM regarding air quality in the area around Republic Steel. Mayor Bernabei said that the city is mailing an announcement to residents in the area.

- h. Vital Statistics – Rob Knight reported to the board that the online ordering page for birth and death records has been out of service for several weeks but that it's scheduled to be brought up again soon.
- i. Fiscal Officer – Jim Adams reported that the budget communication was sent to City Council today.
- j. Health Commissioner – James Adams reported to the board that the department has had some phone and internet issues recently. The phone problems are due to a problem on the AT&T side of the phone connection. The internet issues have been caused by internal network issues that the city is trying to resolve. Mayor Bernabei said that a network assessment is being completed soon as a step toward resolving the problem.

Mr. Adams also reported that he has attended committee meetings recently focused on school safety and youth suicide prevention. He said that every local school has a safety plan that has been reviewed by local police and Homeland Security. He reported that school safety is the highest concern, but youth suicide prevention experts are being consulted regarding a local suicide cluster and that a lack of resources is stressing the schools' mental health care systems.

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Dr. Fiorentino left at this time, 1:05 PM.

- k. Accreditation – Rob Knight reported that additional document reviews have been completed with more scheduled.
- l. Quality Improvement – Terri Dzienis reported that the Nursing Clinic project is complete and that the improvement strategies were given to the Nursing Director. She also said that a QI report will be coming in April.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the division reports. Motion passed unanimously.

Other Business

Ms. Snell is up for reappointment to the Board of Health. Mr. Adams will forward a letter to Mayor Bernabei about her reappointment.

Announcement of Next Meeting: Monday, March 26, 2018 at 12:00 PM

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, March 26, 2018 at 12:00 PM.

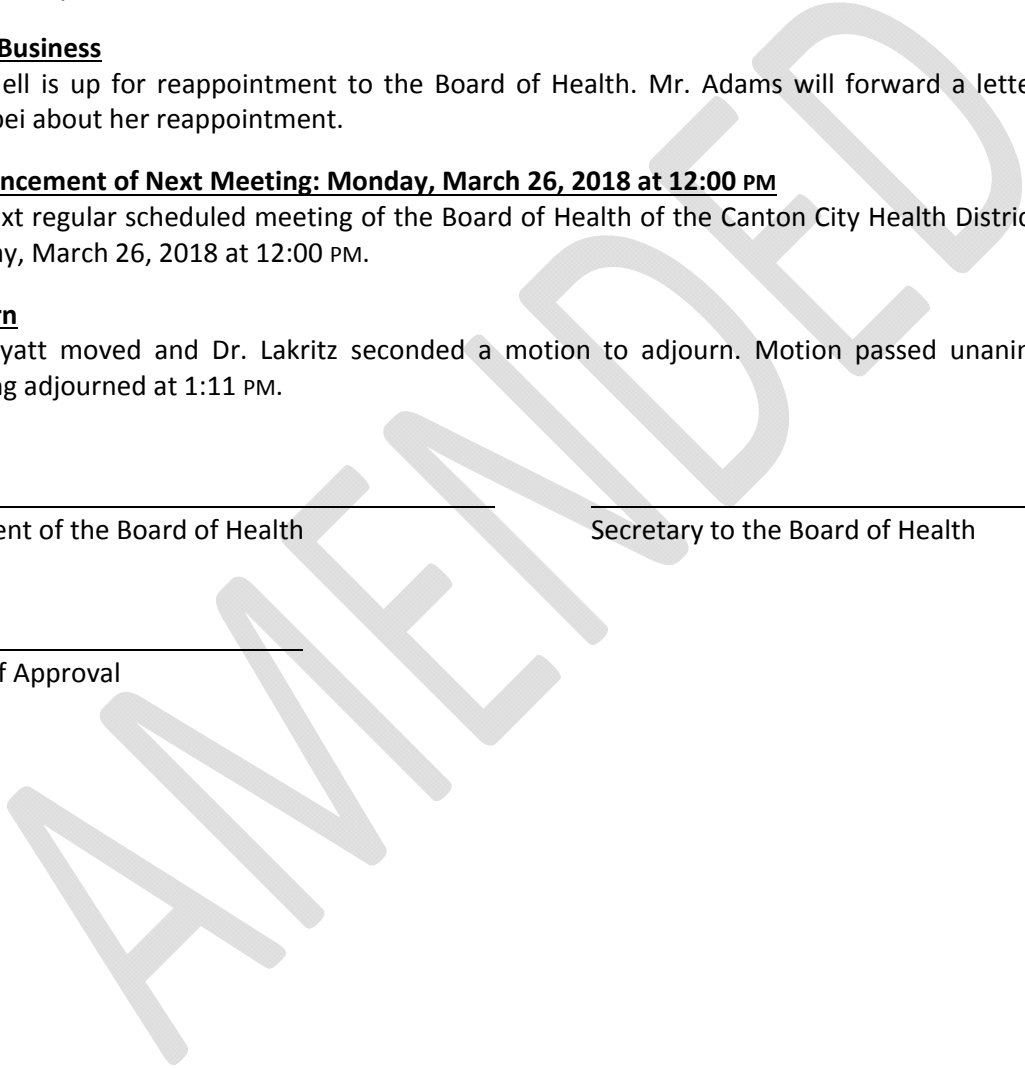
Adjourn

Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:11 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval





Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9808026420	Monthly hot spot fee for CCHD (Jan-June 2018)	Paid by Check # 635090		06/26/2018	06/18/2018	06/14/2018		06/14/2018	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services											
50276 - MARK VRABEL FUNERAL HOME	D. Stockwell Ind	Indigent Cremation for Dwight Stockwell, DOD: 05/14/2018	Edit		05/25/2018	05/24/2018	05/24/2018			495.00	
43109 - ADAMS MASON FUNERAL HOME & CREAMATORY	W. Beard Indigen	Indigent Cremation for Willie Beard, DOD: 05/31/2018	Edit		06/13/2018	06/19/2018	06/19/2018			495.00	
34563 - RICHARD L DEAN	T.Curren Indigen	Indigent Cremation: Timothy Curren, DOD: 04/23/2018	Edit		05/31/2018	06/19/2018	06/19/2018			495.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$1,485.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	2992	Cleaning of CCHD office building - 2018	Paid by Check # 635462		05/31/2018	06/13/2018	06/20/2018		06/20/2018	1,900.00	
52225 - COPIER CONSULTANTS INC	85126	Repair on M5055 Panasonic Fax Machine	Edit		06/11/2018	06/26/2018	06/20/2018			170.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 2	<u>\$2,070.00</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	May18 Car Washes	Cleaning of CCHD Vehicles, as needed in 2018	Paid by Check # 635135		05/31/2018	06/05/2018	06/15/2018		06/15/2018	12.75	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>\$12.75</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
905 - INDEPENDENCE BUSINESS SUPPLY	1515534-0	Supplies for Admin and Lab	Edit		05/31/2018	06/19/2018	06/19/2018			52.44	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$52.44</u>
Account 734.13 - Supplies Freight											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	338436	Paper Towels and Toilet Paper	Edit		05/18/2018	05/21/2018	05/21/2018			3.00	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$3.00</u>
Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)											
37353 - FAMOUS ENTERPRISES	S015762275.00 1	Kitchen Faucet for Nursing Office Area	Edit		06/13/2018	07/13/2018	06/19/2018			173.83	
									Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99) Totals	Invoice Transactions 1	<u>\$173.83</u>
Account 734.21 - Supplies Fuels											
12208 - GUS DRIA	Fuel Reimb.	Reimbursement for fuel	Paid by Check # 634425		05/24/2018	05/24/2018	06/01/2018		06/01/2018	35.57	
									Account 734.21 - Supplies Fuels Totals	Invoice Transactions 1	<u>\$35.57</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	338436	Paper Towels and Toilet Paper	Edit		05/18/2018	05/21/2018	05/21/2018			768.64	
								Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 1	<u>768.64</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1364 - OHIO DIVISION OF REAL ESTATE	May18 Burial Per	Burial Permits Reimbursements for 2018	Paid by Check # 635129		06/05/2018	06/05/2018	06/15/2018		06/15/2018	350.00	
								Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 1	<u>350.00</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
40506 - KIMBERLY KOONS	License Reimburs	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Paid by Check # 634433		05/24/2018	05/24/2018	06/01/2018		06/01/2018	183.50	
34370 - LAURA ROACH	Reimb. for Licen	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Paid by Check # 634878		06/05/2018	06/05/2018	06/11/2018		06/11/2018	183.50	
								Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals		Invoice Transactions 2	<u>367.00</u>
								Department 301001 - Health - Administration Totals		Invoice Transactions 15	<u>\$5,358.40</u>
Department 303001 - Nurses											
Account 705.06 - Professional Services Other Professional Services											
51158 - JON ELIAS M D	May18 Med. Direc	Medical Director services and travel expenses	Paid by Check # 635113		06/01/2018	06/08/2018	06/15/2018		06/15/2018	1,000.00	
								Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>1,000.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
39134 - RICOH USA INC	5053526503	Maintenance for Nurinsg copier, as needed in 2018	Paid by Check # 635465		06/01/2018	07/01/2018	06/20/2018		06/20/2018	162.85	
								Account 705.14 - Professional Services Maintenance Contracts Totals		Invoice Transactions 1	<u>162.85</u>
Account 713.13 - Utilities Telephone											
177 - AT&T	330 454766405	Service for 2nd fax line - 2018	Paid by Check # 634404		05/16/2018	06/05/2018	06/01/2018		06/01/2018	42.06	
								Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	<u>42.06</u>
								Department 303001 - Nurses Totals		Invoice Transactions 3	<u>\$1,204.91</u>
Department 304001 - Lab											
Account 705.06 - Professional Services Other Professional Services											
28398 - ALLOWAY	486482	Lab Water System Metals Group Analysis	Edit		05/31/2018	06/30/2018	06/19/2018			60.00	
35693 - CANTON PATHOLOGY ASSOCIATES	Mar/Apr18 Serv.	Laboratory Director services (Jan-June 2018)	Edit		05/22/2018	06/19/2018	06/19/2018			2,000.00	



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Fund 1001 - General Operating											
Department 304001 - Lab											
Account 705.06 - Professional Services Other Professional Services											
34284 - REAM & HAAGER LABORATORY	4307706, 4307669	4307621, 4308638, 4308737	Edit		05/16/2018	06/19/2018	06/19/2018			249.00	
51563 - STERICYCLE	1008359210	Infectious Waste Disposal, as needed in 2018	Edit		05/31/2018	06/30/2018	06/19/2018			130.74	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 4	<u>\$2,439.74</u>
Account 734.13 - Supplies Freight											
7835 - FISHER HEALTH CARE	0566859 (1)	Laboratory supplies, as needed in 2018	Edit		06/11/2018	06/19/2018	06/19/2018			51.70	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$51.70</u>
Account 734.58 - Supplies Miscellaneous Supplies											
7835 - FISHER HEALTH CARE	0566859 (2)	Laboratory Supplies, as needed in 2018	Edit		06/11/2018	07/11/2018	06/19/2018			979.98	
905 - INDEPENDENCE BUSINESS SUPPLY	1515534-0	Supplies for Admin and Lab	Edit		05/31/2018	06/19/2018	06/19/2018			7.87	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$987.85</u>
									Department 304001 - Lab Totals	Invoice Transactions 7	<u>\$3,479.29</u>
Department 307001 - Environmental Health Administration											
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	FoodSer Supplies	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			307.12	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$307.12</u>
Account 734.14 - Supplies Computer Supplies											
43051 - SYNCB/AMAZON	Food Ser. Supply	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			88.60	
									Account 734.14 - Supplies Computer Supplies Totals	Invoice Transactions 1	<u>\$88.60</u>
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)											
43051 - SYNCB/AMAZON	Food Ser. Supply	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			1,279.96	
									Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1	<u>\$1,279.96</u>
Account 776.13 - Membership dues & Fees Membership Dues and Fees											
41365 - ANNMARIE BUTUSOV	RS License Reim.	Reimbursement for RS License	Paid by Check # 635248		06/13/2018	06/13/2018	06/18/2018		06/18/2018	93.50	
									Account 776.13 - Membership dues & Fees Membership Dues and Fees Totals	Invoice Transactions 1	<u>\$93.50</u>
									Department 307001 - Environmental Health Administration Totals	Invoice Transactions 4	<u>\$1,769.18</u>
									Fund 1001 - General Operating Totals	Invoice Transactions 29	<u>\$11,811.78</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2312 - V.D. - I03 Gonorrhea (VD)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
186 - AULTMAN HOSPITAL	FTA, 2018-004	099915682-9683 N	Edit		05/31/2018	06/13/2018	06/13/2018			14.75	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	\$14.75
Account 706.36 - Contract Service Health Contract Grant Expend											
1109 - MAHONING CO.HEALTH DEPT.	Apr18 STD Grant	FY18 STD Prevention Grant	Paid by Check # 634293		05/07/2018	05/21/2018	05/30/2018		05/30/2018	728.82	
1109 - MAHONING CO.HEALTH DEPT.	May18 STD Grant	FY18 STD Prevention Grant	Paid by Check # 635458		06/08/2018	06/13/2018	06/20/2018		06/20/2018	814.92	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 2	\$1,543.74
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	\$1,558.49
									Fund 2312 - V.D. - I03 Gonorrhea (VD) Totals	Invoice Transactions 3	\$1,558.49



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2313 - Local Health Dept Prev Support										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
177 - AT&T	8137032409	Dedicated number internet line (monthly fee)	Paid by Check # 635366		06/05/2018	07/05/2018	06/19/2018		06/19/2018	276.00
								Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$276.00</u>
Account 705.06 - Professional Services Other Professional Services										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	950042, 950478	Electronic Medical Record system maintenance fees	Paid by Check # 635401		06/01/2018	07/01/2018	06/19/2018		06/19/2018	1,784.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$1,784.00</u>
Account 734.13 - Supplies Freight										
50645 - HOLOGIC	35344113	Supplies for STI Testing, as needed in 2018	Edit		05/04/2018	06/03/2018	05/21/2018			6.86
								Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$6.86</u>
Account 734.58 - Supplies Miscellaneous Supplies										
50645 - HOLOGIC	35344113	Supplies for STI Testing, as needed in 2018	Edit		05/04/2018	06/03/2018	05/21/2018			4,729.37
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$4,729.37</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 4	<u>\$6,796.23</u>
								Fund 2313 - Local Health Dept Prev Support Totals	Invoice Transactions 4	<u>\$6,796.23</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9806549734	Monthly account and line access - THRIVE	Paid by Check # 634158		05/03/2018	05/26/2018	05/24/2018		05/24/2018	147.00	
51468 - SPECTRUM BUSINESS	312559704060518	Telephone and internet services for THIRVE program	Paid by Check # 635268		06/05/2018	06/24/2018	06/18/2018		06/18/2018	74.97	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 2	<u>\$221.97</u>
Account 705.06 - Professional Services Other Professional Services											
52140 - FAMILY EMPOWERMENT MINISTRIES INC	THRIVE Program	Diaper Days Program, THRIVE	Paid by Check # 634688		05/24/2018	05/24/2018	06/07/2018		06/07/2018	50,000.00	
51644 - MY COMMUNITY HEALTH CENTER	CHW, THRIVE	Community Health Workers - THRIVE	Paid by Check # 634715		05/24/2018	05/24/2018	06/07/2018		06/07/2018	39,446.50	
51644 - MY COMMUNITY HEALTH CENTER	THRIVE CHW	Community Health Workers, THRIVE Program	Paid by Check # 634715		05/24/2018	05/24/2018	06/07/2018		06/07/2018	19,911.00	
52139 - THE GEORGE DUNWOODY FOUNDATION	THRIVE Program	Best Mommy I can Be, It Takes a Village & DAD Unlimited Programs	Paid by Check # 634822		05/24/2018	05/24/2018	06/08/2018		06/08/2018	20,000.00	
50540 - CLEO LUCAS	May18 THRIVE	Community Outreach Coordinator Contract (FY18) - THRIVE	Paid by Check # 635120		06/08/2018	06/08/2018	* 06/15/2018		06/15/2018	360.52	
4168 - KENT STATE UNIVERSITY	416371-15	Comprehensive Evaluation of the Stark/THRIVE Project	Paid by Check # 635453		06/07/2018	06/13/2018	* 06/20/2018		06/20/2018	1,380.51	
51744 - HOSPITAL COUNCIL OF NORTHWEST OHIO	THRIVE Program	Training, Technical Services & Billing, THRIVE Program	Edit		06/13/2018	06/18/2018	06/18/2018			100,000.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 7	<u>\$231,098.53</u>
Account 705.14 - Professional Services Maintenance Contracts											
22899 - GRAPHIC ENTERPRISES	AR791083	Additional Contract Services on Copier, THRIVE Program	Edit		06/14/2018	06/19/2018	06/19/2018			95.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$95.00</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9806549735	Telephone Line Service for THRIVE Offices	Paid by Check # 634158		05/03/2018	05/26/2018	05/24/2018		05/24/2018	132.65	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$132.65</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	Supplies - THRIVE	60457 8781 027661 4	Edit		06/03/2018	07/05/2018	06/20/2018			100.52	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$100.52</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2314 - Family Health (476)										
Department 301001 - Health - Administration										
Account 734.17 - Supplies Equipment (\$0.00 - \$999.99)										
51874 - VERIZON WIRELESS	9806549735 (2)	Desktop Telephones for THRIVE Offices	Paid by Check # 634158		05/03/2018	05/26/2018	05/24/2018		05/24/2018	775.00
								Account 734.17 - Supplies Equipment (\$0.00 - \$999.99) Totals	Invoice Transactions 1	<u>775.00</u>
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	THRIVE - Suppli	60457 8781 027661 4	Edit		06/03/2018	07/05/2018	06/20/2018			457.74
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>457.74</u>
Account 758.06 - Capital Outlay Equipment(over \$5000)										
22899 - GRAPHIC ENTERPRISES	AR788466	Konica Minolta C458e Copier, THRIVE Program	Edit		05/31/2018	06/13/2018	06/13/2018			8,439.00
								Account 758.06 - Capital Outlay Equipment(over \$5000) Totals	Invoice Transactions 1	<u>\$8,439.00</u>
Account 772.20 - Travel Registration/Tuition										
3675 - THE OHIO STATE UNIVERSITY	A.Archer Regis	SAS Training & Place Matters, A. Archer Registration	Edit		05/24/2018	06/19/2018	06/19/2018			780.00
								Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 1	<u>780.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.										
50407 - DAWN L. MILLER	Reim. for Travel	Pathways HUB Meeting, 5/15/18, Toledo, OH	Paid by Check # 635411		06/13/2018	06/13/2018	06/19/2018		06/19/2018	16.50
								Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$16.50</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies										
42459 - MARC'S	080928, 083688	Supplies and food for community events and meetings	Edit		05/31/2018	06/19/2018	06/19/2018			22.83
								Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 1	<u>\$22.83</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 18	<u>\$242,139.74</u>
								Fund 2314 - Family Health (476) Totals	Invoice Transactions 18	<u>\$242,139.74</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51468 - SPECTRUM BUSINESS	327438801061018	Internet Fees for WIC	Paid by Check		06/10/2018	06/29/2018	* 06/18/2018		06/18/2018	124.99	
			# 635268								
Account 705.05 - Professional Services Computer Access Line Fees Totals										Invoice Transactions 1	\$124.99
Account 705.14 - Professional Services Maintenance Contracts											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT FY18 WIC #2	WIC Will Reimburse after each quarter, cannot reimburse before	Edit		05/22/2018	05/24/2018	05/24/2018			324.54	
Account 705.14 - Professional Services Maintenance Contracts Totals										Invoice Transactions 1	\$324.54
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	May18 WIC Grant	WIC Program Expenses, FY18	Edit		06/18/2018	06/18/2018	06/18/2018			8,777.23	
1121 - MASSILLON CITY HEALTH DEPT	May18 WIC Grant	WIC Program Expense Reimbursements	Edit		06/18/2018	06/18/2018	06/18/2018			10,776.03	
1800 - STARK COUNTY HEALTH DEPARTMENT	May18 WIC Grant	Reimbursement for WIC Contract	Edit		06/18/2018	06/19/2018	06/19/2018			32,838.30	
Account 706.36 - Contract Service Health Contract Grant Expend Totals										Invoice Transactions 3	\$52,391.56
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9807827149	WIC Peer Helper Cell Phone, FY18	Paid by Check		05/23/2018	06/15/2018	* 06/08/2018		06/08/2018	54.85	
			# 634837								
Account 713.13 - Utilities Telephone Totals										Invoice Transactions 1	\$54.85
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	WIC Supplies	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			335.16	
Account 734.11 - Supplies Miscellaneous Office Supplies Totals										Invoice Transactions 1	\$335.16
Account 734.13 - Supplies Freight											
43051 - SYNCB/AMAZON	WIC Supplies	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			53.20	
Account 734.13 - Supplies Freight Totals										Invoice Transactions 1	\$53.20
Account 734.58 - Supplies Miscellaneous Supplies											
24836 - MCKESSON MEDICAL - SURGICAL	28205640,	28990488	Edit		05/29/2018	06/19/2018	06/19/2018			444.93	
Account 734.58 - Supplies Miscellaneous Supplies Totals										Invoice Transactions 1	\$444.93
Account 772.20 - Travel Registration/Tuition											
51897 - HEALTHY CHILDREN PROJECT INC	HC-AKOH18F622756	Certified Lactation Counselor Training (Regist.), K. Pitcher	Edit		05/30/2018	06/19/2018	06/19/2018			825.00	
Account 772.20 - Travel Registration/Tuition Totals										Invoice Transactions 1	\$825.00
Department 301001 - Health - Administration Totals										Invoice Transactions 10	\$54,554.23
Fund 2316 - WIC Supplemental Health - FY 77 Totals										Invoice Transactions 10	\$54,554.23



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Fund 2317 - Local Health Assess & Accred Fnd											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
51733 - JOURNEY STUDIOS LLC		Branding/Logo	Organziation	Edit	05/26/2018	06/19/2018	* 06/19/2018			1,043.75	
		Rebranding for									
		Accreditation									
		Account 705.06 - Professional Services Other Professional Services Totals							Invoice Transactions	1	<u>\$1,043.75</u>
		Department 301001 - Health - Administration Totals							Invoice Transactions	1	<u>\$1,043.75</u>
		Fund 2317 - Local Health Assess & Accred Fnd Totals							Invoice Transactions	1	<u>\$1,043.75</u>



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Fund 2318 - Local Aids Prevention											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9807860872	Service for HIV Equipment, Computer Access Line Fee	Paid by Check # 635090		05/23/2018	06/15/2018	06/14/2018		06/14/2018	80.34	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$80.34</u>
Account 705.06 - Professional Services Other Professional Services											
50936 - RELX INC	1805186739	FY18 Database Services	Paid by Check # 635136		05/31/2018	06/05/2018	06/15/2018		06/15/2018	269.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$269.00</u>
Account 705.40 - Professional Services Advertising											
50323 - LAMAR COMPANIES	109142573,	109178539, 109201979, 019220557	Edit		05/14/2018	06/13/2018	06/19/2018			5,300.00	
25697 - METRO REGIONAL TRANSIT AUTHORITY	35588	Advertising for National HIV Testing Day - SARTA buses	Edit		06/04/2018	07/04/2018	06/19/2018			2,580.00	
									Account 705.40 - Professional Services Advertising Totals	Invoice Transactions 2	<u>\$7,880.00</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
1109 - MAHONING CO.HEALTH DEPT.	Apr18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 634293		05/07/2018	05/21/2018	05/30/2018		05/30/2018	7,135.45	
51998 - THE URSULINE CENTER	Apr18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 634302		05/07/2018	05/21/2018	05/30/2018		05/30/2018	1,068.00	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	May18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 635127		05/31/2018	06/05/2018	06/15/2018		06/15/2018	1,707.73	
1484 - PLANNED PARENTHOOD	May18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 635417		06/01/2018	06/05/2018	06/19/2018		06/19/2018	1,810.02	
85 - ALLIANCE CITY HEALTH DEPT	May18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 635440		06/05/2018	06/13/2018	06/20/2018		06/20/2018	1,123.14	
1109 - MAHONING CO.HEALTH DEPT.	May18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 635458		06/08/2018	06/13/2018	06/20/2018		06/20/2018	7,012.61	
51998 - THE URSULINE CENTER	May18 HIV Grant	FY18 HIV Prevention Grant	Paid by Check # 635469		06/05/2018	06/13/2018	06/20/2018		06/20/2018	1,374.00	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 7	<u>\$21,230.95</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9807851702	Cell phone service for DIS	Paid by Check # 635090		05/23/2018	06/15/2018	06/14/2018		06/14/2018	31.72	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$31.72</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
905 - INDEPENDENCE BUSINESS SUPPLY	1514490-0	Office Supplies for HIV Program	Edit		05/29/2018	06/19/2018	06/19/2018			103.72	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$103.72</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 13	<u>\$29,595.73</u>
									Fund 2318 - Local Aids Prevention Totals	Invoice Transactions 13	<u>\$29,595.73</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2320 - Nursing Clinic Activity Fund										
Department 303002 - Travel Clinic										
Account 734.58 - Supplies Miscellaneous Supplies										
16175 - GLAXOSMITHKLINE PHARM	8252436044	Immunizations for Travel & Immunization Clinic	Paid by Check # 635115		05/21/2018	08/19/2018	06/15/2018		06/15/2018	1,680.02
26625 - SANOFI PASTEUR	910096625	Immunizations for Travel & Immunization Clinic	Paid by Check # 635140		05/22/2018	08/20/2018	06/15/2018		06/15/2018	3,164.41
548 - DAVIES DRUG	00073808	STI Clinic Supplies	Edit		05/27/2018	06/13/2018	06/13/2018			152.60
37432 - MERCK SHARP & DOHME CORP	7011690602,	7011690913	Edit		05/21/2018	08/20/2018	06/19/2018			4,489.10
Account 734.58 - Supplies Miscellaneous Supplies Totals								Invoice Transactions	4	<u>4,486.13</u>
Department 303002 - Travel Clinic Totals								Invoice Transactions	4	<u>\$9,486.13</u>
Fund 2320 - Nursing Clinic Activity Fund Totals								Invoice Transactions	4	<u>\$9,486.13</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2322 - Dental Sealant 132T Grant											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
40279 - ALISON GIAMMARCO	May18 Dental	FY18 Dental Hygienist Services	Paid by Check # 634122		05/21/2018	05/21/2018	05/24/2018		05/24/2018	384.29	
38676 - ANNA MAYLE	May18 Dental	FY18 Dental Hygienist Services	Paid by Check # 634131		05/21/2018	05/21/2018	05/24/2018		05/24/2018	182.78	
20238 - MEREDITH ROBESON, D.D.S	May18 Dental	FY18 Dental Services	Paid by Check # 634139		05/18/2018	05/21/2018	05/24/2018		05/24/2018	200.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$767.07</u>
Account 734.12 - Supplies Outside Printing											
19650 - DOCUMENT CONCEPTS INC.	0095331	Dental Sealant Cards (per 1,000)	Edit		06/07/2018	07/07/2018	06/19/2018			282.00	
									Account 734.12 - Supplies Outside Printing Totals	Invoice Transactions 1	<u>\$282.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 4	<u>\$1,049.07</u>
									Fund 2322 - Dental Sealant 132T Grant Totals	Invoice Transactions 4	<u>\$1,049.07</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2323 - Personal Responsibility Ed Pr Fd										
Department 301001 - Health - Administration										
Account 705.05 - Professional Services Computer Access Line Fees										
51874 - VERIZON WIRELESS	9807781337	iPad service, Jan-July 2018	Paid by Check # 635090		05/23/2018	06/15/2018	06/14/2018		06/14/2018	40.17
							Account 705.05 - Professional Services Computer Access Line Fees Totals		Invoice Transactions 1	<u>\$40.17</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$40.17</u>
							Fund 2323 - Personal Responsibility Ed Pr Fd Totals		Invoice Transactions 1	<u>\$40.17</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2327 - Lead Assessment Fund											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
50260 - ACCURATE ANALYTICAL TESTING	L118563, L118888	L119143, L119414	Edit		05/17/2018	06/16/2018	06/19/2018			328.00	
								Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 1	<u>328.00</u>
Account 734.58 - Supplies Miscellaneous Supplies											
24836 - MCKESSON MEDICAL - SURGICAL	28378169	Lead Clearance Tesing Supplies	Edit		05/31/2018	06/30/2018	06/19/2018			76.77	
								Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 1	<u>\$76.77</u>
								Department 301001 - Health - Administration Totals		Invoice Transactions 2	<u>\$404.77</u>
								Fund 2327 - Lead Assessment Fund Totals		Invoice Transactions 2	<u>\$404.77</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2331 - Air Pollution (134)										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
30760 - AULTWORKS	175299	Asbestos safety equipment medical testing, APC	Edit		05/22/2018	07/05/2018	06/19/2018	06/07/2018		63.00
11757 - SHIELDS LABORATORIES	111946	Calibration and certificateion of DC millivolt standard	Edit		04/27/2018	06/19/2018	06/19/2018			235.00
1941 - TREASURER STATE OF OHIO	RS050718	Air Monitoring Lab analysis, 2018	Edit		05/07/2018	06/19/2018	06/19/2018			1,350.00
								Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 3	<u>\$1,648.00</u>
Account 705.11 - Professional Services EQ/Office Equipment Repair										
42568 - MESA LABS	INV-223077	Air monitiring repairs and service - 2018	Edit		05/11/2018	06/10/2018	06/19/2018			1,390.00
								Account 705.11 - Professional Services EQ/Office Equipment Repair Totals	Invoice Transactions 1	<u>\$1,390.00</u>
Account 713.12 - Utilities Electric										
1366 - OHIO EDISON CO.	Electric for APC	110 033 872 497	Paid by Check # 635414		06/08/2018	06/29/2018	06/19/2018		06/19/2018	72.08
								Account 713.12 - Utilities Electric Totals	Invoice Transactions 1	<u>\$72.08</u>
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9807861108	Cell phone service for 3 cell phones - APC 2018	Paid by Check # 634837		05/23/2018	06/15/2018	06/08/2018		06/08/2018	150.87
								Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$150.87</u>
Account 734.11 - Supplies Miscellaneous Office Supplies										
43051 - SYNCB/AMAZON	APC Supplies	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			32.46
43051 - SYNCB/AMAZON	Supplies for APC	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			24.98
								Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 2	<u>\$57.44</u>
Account 734.13 - Supplies Freight										
42568 - MESA LABS	INV-223077	Air monitiring repairs and service - 2018	Edit		05/11/2018	06/10/2018	06/19/2018			61.00
11757 - SHIELDS LABORATORIES	111946	Calibration and certificateion of DC millivolt standard	Edit		04/27/2018	06/19/2018	06/19/2018			30.00
39452 - UPS	0000E11A0719 8,	0000E11A07208, 0000E11A07228	Edit		05/12/2018	06/19/2018	06/19/2018			68.11
								Account 734.13 - Supplies Freight Totals	Invoice Transactions 3	<u>\$159.11</u>
Account 734.14 - Supplies Computer Supplies										
9789 - DELL MARKETING L.P.	10235955492	Computer Equipment Updgrade, J. Hupp	Edit		04/13/2018	05/13/2018	06/13/2018			17.15
								Account 734.14 - Supplies Computer Supplies Totals	Invoice Transactions 1	<u>\$17.15</u>
Account 734.52 - Supplies Uniform Supplies										
43051 - SYNCB/AMAZON	APC Supplies	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			18.96
								Account 734.52 - Supplies Uniform Supplies Totals	Invoice Transactions 1	<u>\$18.96</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 734.57 - Supplies Machine Parts and Supplies											
21121 - GRAINGER	9803960542	Miscellaneous parts and supplies as need in 2018	Edit		05/31/2018	06/30/2018	06/19/2018			3.70	
									Account 734.57 - Supplies Machine Parts and Supplies Totals	Invoice Transactions 1	<u>\$3.70</u>
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON		Supplies for APC 60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			65.52	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$65.52</u>
Account 734.71 - Supplies Computer Equip (\$0-\$999.99)											
9789 - DELL MARKETING L.P.	10235955492	Computer Equipment Updgrade, J. Hupp	Edit		04/13/2018	05/13/2018	06/13/2018			1,055.00	
									Account 734.71 - Supplies Computer Equip (\$0-\$999.99) Totals	Invoice Transactions 1	<u>\$1,055.00</u>
Account 772.20 - Travel Registration/Tuition											
52192 - HOOKE COLLEGE OF APPLIED SCIENCES	04242018	Polarized Light Microscopy Training, 6/11-6/15/18	Edit		05/25/2018	06/13/2018	06/13/2018			2,893.00	
11047 - TRAINING SERVICES INTERNATIONAL	22902	Asbestos Training for L. Morckel, J. Hupp and C. Grossman	Edit		05/30/2018	09/25/2018	06/13/2018			189.00	
									Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 2	<u>\$3,082.00</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
42754 - DAVID HAMPTON		Travel Reimbur. APC Training Courses, 4/9/18-4/12/18, Kentucky	Paid by Check # 634124		05/21/2018	05/21/2018	05/24/2018		05/24/2018	507.17	
39909 - LINDA MORCKEL		Airfare Reimb. Polarized Light Microscopy Course, 6/10-6/15/18, Westmont, IL	Paid by Check # 634966		06/05/2018	06/05/2018	06/12/2018		06/12/2018	564.03	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 2	<u>\$1,071.20</u>
Account 773.43 - Lease and Rental Payments Other Rentals											
51903 - AIRGAS, INC	9953601114	Gas Cylinder Rental for 2018	Edit		05/31/2018	06/30/2018	06/19/2018			27.36	
									Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$27.36</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 21	<u>\$8,818.39</u>
									Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 21	<u>\$8,818.39</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2351 - Food Service (055)										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	May18 RFE Reimb.	May 2018 Retail Food Establishment Reimbursement	Paid by Check # 635432		06/08/2018	06/08/2018	06/19/2018		06/19/2018	28.00
1945 - TREASURER STATE OF OHIO	May18 FSO Reimb	May 2018 Food Service Operation Reimbursement	Paid by Check # 635433		06/08/2018	06/08/2018	06/19/2018		06/19/2018	168.00
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals							Invoice Transactions	2		<u>\$196.00</u>
Department 301001 - Health - Administration Totals							Invoice Transactions	2		<u>\$196.00</u>
Fund 2351 - Food Service (055) Totals							Invoice Transactions	2		<u>\$196.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2353 - Swimming Pool											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON		Pool Supplies	60457 8781 027661 4	Edit	06/10/2018	07/05/2018	06/20/2018			186.09	
								Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 1	\$186.09
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1945 - TREASURER STATE OF OHIO		May18 Pool Reimb	May 2018 Public Swimming Pools Reimbursement	Paid by Check # 635434	06/08/2018	06/08/2018	06/19/2018		06/19/2018	135.00	
								Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 1	\$135.00
								Department 301001 - Health - Administration Totals		Invoice Transactions 2	\$321.09
								Fund 2353 - Swimming Pool Totals		Invoice Transactions 2	\$321.09



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2354 - Solid Waste Disposal License										
Account 201 - Accounts Payable										
38997 - MATHESON TRI-GAS INC	17619451	Propane for Recycle Center	Edit		05/23/2018	06/22/2018	06/13/2018			(41.18)
43051 - SYNCB/AMAZON	Recycle Cen. Sup	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			(272.70)
								Account 201 - Accounts Payable Totals	Invoice Transactions 2	<u>(\$313.88)</u>
Department 307001 - Environmental Health Administration										
Account 734.21 - Supplies Fuels										
38997 - MATHESON TRI-GAS INC	17619451	Propane for Recycle Center	Edit		05/23/2018	06/22/2018	06/13/2018			41.18
								Account 734.21 - Supplies Fuels Totals	Invoice Transactions 1	<u>\$41.18</u>
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	Recycle Cen. Sup	60457 8781 027661 4	Edit		06/10/2018	07/05/2018	06/20/2018			272.70
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$272.70</u>
								Department 307001 - Environmental Health Administration Totals	Invoice Transactions 2	<u>\$313.88</u>
								Fund 2354 - Solid Waste Disposal License Totals	Invoice Transactions 4	<u>\$0.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/17/18 - 06/20/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 4501 - Capital Projects										
Department 301001 - Health - Administration										
Account 734.71 - Supplies Computer Equip (\$0-\$999.99)										
9789 - DELL MARKETING L.P.	10240193373	Laptops, Monitors and Computers for Nursing/Clinic	Edit		05/04/2018	06/03/2018	06/19/2018			14,375.30
							Account 734.71 - Supplies Computer Equip (\$0-\$999.99) Totals	Invoice Transactions	1	<u>\$14,375.30</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$14,375.30</u>
							Fund 4501 - Capital Projects Totals	Invoice Transactions	1	<u>\$14,375.30</u>
							Grand Totals	Invoice Transactions	119	<u>\$382,190.87</u>

* = Prior Fiscal Year Activity



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, June 25, 2018 @ 12:00pm – Board Room
Resolutions for Approval

1. 2018-06: Amendment of Section 207.18 of the Canton City Health Code
2. 2018-07: Addition of Section 205.10 of the Canton City Health Code

Resolution 2018-06

A resolution amending section 207.18 of the Canton City Health Code, Vacations.

WHEREAS section 207.18 of the Canton City Health Code outlines a vacation schedule for full time employees of the Board of Health; and,

WHEREAS the Board desires to update its vacation schedule for full time employees,

BE IT RESOLVED that section 207.18 of the Canton City Health Code be amended to read as follows:

207.18 VACATIONS.

(a) All full-time employees are entitled to vacations according to the following schedule:

<u>Current Anniversary Date</u>	<u>Period of Vacation (Days)</u>
Following completion of 90 day probationary period	One day for each full month following the completion of the probationary period until the end of the calendar year not to exceed a total of 5 days.
21-5	One day for each full month remaining in current calendar year (after 12 months of continued employment) but not to exceed 10.10
3-56-10	1015
6-1011-15	1520
11-1515-20	2025
16-2021 and Over	2530
21 and Over	30

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- (b) Notwithstanding anything contained in the foregoing schedule, all Board of Health employees who are entitled to more than thirty days vacation per year according to personnel policies effective as of the adoption of this section shall be entitled to continue to receive such current amount of vacations per year. (Resolution 2-1989; passed 7-17-89)
- (c) The immediate supervisor subject to approval of the Health Commissioner shall schedule vacations to conform to operating requirements and meet the employees' desires where practicable.
- (d) If the Health Commissioner instructs an employee not to report to work for any reason, such as inclement weather or lack of work, resulting in the loss of a scheduled work day, an employee may utilize that day as a vacation day, may use any accumulated compensatory time or may take the day without pay. (Resolution 2-1993; passed 6-28-93)
- (e) Vacation time should be used within the calendar year in which it was earned. However, up to 10 vacation days (80 hours) may be carried over into the next calendar year subject to approval by the Board of Health. At no time may the vacation credit exceed the vacation time in subsection (a) plus 10 days. Vacation time in excess of this total will be forfeited. (Resolution 2016-21; passed 11-28-16)
- (f) There shall be no payments for vacations in lieu of time off.
- (g) ~~Rehired employees and full-time~~ Full-time employees with previous full-time or part-time Health Department service, except those receiving benefits from the Ohio Public Employees Retirement System, may, with the approval of the Board of Health, receive vacation credit for such previous

work. Employees with other service in a political subdivision in the State of Ohio may receive vacation credit for previous work subject to Board approval. Full-time employees hiring into the Board of Health who have retired from service from other political subdivisions within the State of Ohio may not transfer any accumulated vacation credit and may not obtain credit for their years of service prior to retirement for purposes of computing vacation, longevity or seniority for any purpose. (Resolution 2016-21; passed 11-28-16)

- (h) Layoff, involving full-time employees for a continuous period exceeding three years, constitutes a break in service and loss of credit for all previous work. If any employee is injured while on duty, he may retain credit for previous work until termination of the period for which statutory compensation is payable.
- (i) In the case of the death of an employee entitled to vacation, the unused vacation leave shall be paid in accordance with the Ohio R. C. 2113.04 or to his estate. (Res. 2-89. Passed 7-17-89.)
(Amended Res. 2017-17. Passed 10-30-17.)

BE IT RESOLVED that this resolution is necessary for the operation of the Canton City Health District and that it becomes effective immediately upon passage.

ADOPTED by the Board of Health of the Canton City Public Health this **25th** day of **June, 2018**.

APPROVED

DRAFT

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health

Resolution 2018-07

A resolution adding section 205.10 of the Canton City Health Code, Non-Discrimination and Provision of Culturally and Linguistically Appropriate Services

WHEREAS the Board of Health desires to provide services that do not discriminate and that are culturally and linguistically appropriate.

BE IT RESOLVED that section 205.10 be added to the Canton City Health Code to read as follows:

205.10 Non-Discrimination and Provision of Culturally and Linguistically Appropriate Services.

Canton City Public Health shall use the National Cultural and Linguistic Standards (CLAS) as the general guidelines for the provision of culturally and linguistically appropriate services.

Canton City Public Health shall not discriminate in the provision of any of its services on the basis of race, sex, religion, national origin, color, age, sex, or, disability.

Canton City Public Health shall assure the provision of health services that are culturally and linguistically competent, consumer-guided and community-based.

Every person or organization applying for a direct services contract with Canton City Public Health shall demonstrate an ability to deliver the services in a culturally and linguistically competent manner.

The Health Commissioner is responsible for monitoring compliance with this policy.

BE IT RESOLVED that this resolution is necessary for the operation of the Canton City Health District and that it becomes effective immediately upon passage.

ADOPTED by the Board of Health of the Canton City Public Health this 25th day of **June, 2018**.

APPROVED

DRAFT

President, Canton City Board of Health

ATTEST

Secretary, Canton City Board of Health

Canton City Public Health

Strategic Plan 2020

UPDATE – June 25, 2018



Public Health
Prevent. Promote. Protect.

Canton City Public Health

ORIGINAL APPROVED BY THE BOARD OF HEALTH ON July 24, 2017

UPDATE APPROVED BY THE BOARD OF HEALTH ON June 25, 2018

Planning Process

This departmental strategic plan covers the period July 1, 2017 to June 30, 2020.

The scope of this plan is for internal departmental programming and is not intended to be a generalized community health improvement plan. The operating divisions will use this strategic plan as they develop their own work plans. This plan is intended to meet the Public Health Accreditation Board Standards and Measures 5.3 (PHAB Standards version 1.5).

This plan was developed using a series of internal planning meetings with the Strategic Planning [Committee-Workgroup](#) of the Canton City Health Department. The department staff was consulted throughout the planning process. The meeting minutes as well as additional planning background information are documented in the project folder.

The original strategic plan 2020 was approved by the Board of Health of the Canton City Health Department by Resolution 2017-11 on July 24, 2017.

This strategic plan will be reviewed on an annual basis by July 1 of each year by the [Strategic Planning Committee/Division Leadership Team](#) and the Board of Health. During the annual review, the goals and objectives may ~~may~~ be changed depending on the needs of the department. Contact James M. Adams, RS, MPH, Health Commissioner at (330) 489-3231 for questions and additional information regarding this plan.

Mission, Vision and Values

The Department's Mission is:

Working together to prevent the spread of disease, promote health, and protect the public from harm.

This mission was identified after a review of the past mission statement, input of the planning committee, staff survey, and review with the Board of Health.

The Department's Vision is:

The leader in advancing population health.

This vision statement identifies the role of the local health department in advancing population health in the community. It suggests the key role of the health department as the chief health strategist for the development of community strategies that will improve population health.

The Department's Values are:

- **Quality** - Excellence in all we do.
- **Service** – Ask, listen, and respond to the needs of the community.
- **Equity** – Assure access to opportunities for all to maximize health.
- **Trust** – Open and transparent in all our actions.

The department has identified these values to help guide its work in the community.

Risk Analysis

A Strengths, Weakness, Opportunities, and Threats (SWOT) analysis was completed by the planning team on January 13, 2017. The results of that analysis are listed below.

Strengths

- Dedicated, passionate, and good workforce
- Delivering quality patient care
- Meeting program and grant requirements (program and fiscally)
- Providing immunization clinics
- Educating and helping the public/customer service
- Having a good email and calendar system
- Managing a lot of regional grants well
- Having “All Staff” meetings
- Access to use department’s Facebook page
- A Staff that is proud to work at health department

Weaknesses

- Reporting to staff on Department activities, internal communication not consistent
- Siloed and categorical funding
- Building/Facility – Very out of date and in poor repair
- Lack of training money
- Professional development support/Succession Planning
- Gaps in training for all staff
- Low clerical and administrative support
- Staff holding on to some information
- Potential low morale
- Too much multitasking/no down time
- Potential language and cultural barriers

Opportunities

- Increase the use of community partnerships
- Seek additional grants and other funding sources
- Billing for other clinic services (STD)
- Adopt a local Air Pollution Control fee structure
- Regional collaboration for foundational services
- Stronger collaboration with city departments and programs
- Working with established network of neighborhood associations
- Work with business community (Chamber, Hall of Fame)
- Be part of community magazines and publications (Canton Connection, About)
- Use of social media – new ways of communication

Threats

- Reduction in staff
- Decreased Funding – Reliance on general tax dollars
- Changes in federal/state policy
- Not being identified as a reputable partner by the community
- Grant limitations and rules
- State wants to see fewer health departments
- Staff retirements
- Increased workload
- Language/cultural barriers

External Factors

- The Ohio Department of Health has set a target date of 2020 for all local health departments to be accredited with the Public Health Accreditation Board. Failure to be accredited by 2020 will result in the lack of eligibility for receiving state grants and public health subsidy payments.
- The City of Canton continues to experience a slight downward trend for general tax revenue receipts. This trend will have a negative impact on the amount of general tax revenue available for public health programming.

Strategic Priorities

Using information from 1) the State of Ohio Health Improvement Plan ([SHIP](#)), the 2) Stark County Community Health Needs Assessment ([link here](#)), the 3) Stark County Community Health Improvement Plan ([link here](#)), and input from our community partner group, the following strategic priorities were identified. Within each strategic priority several goals and objectives were developed. Every attempt was to make the objectives specific, measurable, achievable, relevant, and time based. Where possible, benchmarks for performance were identified as well as performance measurement recommendations. [The Action Plan in Appendix A includes the majority of these details.](#) Goals identified with a * were also identified in the SHIP. Goals identified with a + were identified in the Stark County Health Improvement Plan.

A more detailed Action Plan is included as part of the plan as Appendix A. The action plan further identifies specific actions (steps) and responsibilities for the implementation of this strategic plan.

A. Communicable Disease Control

1. Reduce the risk of bloodborne pathogen infection in the community
 - 1.1. ~~85% of newly identified HIV cases are linked to care within 90 days of diagnosis. Implement a HIV outreach and testing program to decrease the number of new HIV infections by 5% by 2020.~~
 - 1.2. Implement a risk reduction program to decrease the number of new Hepatitis C infections in the community by 5% by 2020.
2. Decrease the prevalence of STI infections in the community. *+
 - 2.1. Decrease the rate of Chlamydia infections in [Stark County based on the data in the annual Epi Gram the community](#) by 5% by 2020.

- 2.2. Increase the amount of educational outreach programs in the community by 10% by 2020.
[Baseline is one program quarterly.](#)
- 3. Increase the number of children immunized in Stark County. *
 - 3.1. Children between the ages of ~~0 and 18 years~~ [24 and 35 months](#) of age receiving vaccinations at the health department will have [their vaccination record accessed, caregiver will receive education, and receive 95% of their recommended vaccinations \(as permitted by caregiver\).](#)

B. Chronic Disease and Injury Prevention

- 1. Increase access to healthier lifestyle choices in the community.
 - 1.1. Decrease the incidence of youth initiation of smoking by 5% by the year 2020.
 - 1.2. Increase the number of tobacco free outdoor areas by 3 by the year 2020.
 - 1.3. Increase the access to fresh food choices in identified community food deserts by 2 by 2020.
- 2. Decrease the rate of unintentional injuries. *
 - 2.1. Decrease the rate of animal bites in Canton by 10% by 2020.

C. Environmental Health and [Air Pollution Control](#) APC

- 1. Increase compliance with environmental health laws and rules.
 - 1.1. Decrease the number of nuisance complaints in Canton neighborhoods by 20% by 2020.
 - 1.2. Decrease the number of open burning violations [in Stark County](#) by 10% by 2020.
- ~~2.~~ [Keep community informed of environmental laws and rules.](#)
 - [2.1. Increase public access to APC/EH enforcement information including summaries of complaints and enforcement actions](#)
 - [2.2. To keep APC permitted facilities informed, process 100% of APC renewal operating permits that are backlogged by 2020.](#)
 - ~~2.3.~~ [Develop Legionella water testing plan by 12/31/2018](#)

D. Maternal, Child, and Infant Health

- 1. Decrease the rate of infant mortality and disparities in birth outcomes. *+
 - 1.1. By 2020, the overall infant mortality rate in Stark County will decrease to less than 6 infant deaths per 1,000 live births. (Healthy People 2020 goal)
 - 1.2. By 2020, decrease by more than 50% the disparity between black and white infant mortality rates.
 - 1.3. By 2020, decrease by more than 50% the disparity in gestational age observed in black and white infants.
- ~~1.4. By 2020, decrease by more than 50% the observed disparity in birthweight observed in black and white infants.~~
- 2. Promote WIC services throughout Stark County to increase total WIC caseload by 2%.
 - 2.1. Expand on the annual WIC Community Partners Forum by increasing the number of community partners by two by December 31, 2017.
 - 2.2. Implement a WIC Peer Helper Facebook page by ~~March 31, 2018~~ [August 1, 2019](#).

E. Access to Health Care and Clinic Services

- 1. Increase use of billable clinic services.

~~1.1. By 2019 increase the number of insurance providers under contract with the health department by two.~~
~~1.2.1.1. By December 31, 2017/June 30, 2019 establish a fee schedule and bill for STI clinic services/analyze funding for STI clinic and provide written recommendations to Health Commissioner.~~

2. Improve Access to transportation services. +
 - 2.1. Partner with at least one program providing transportation services to individuals needing transportation for preventative medical care.
 - ~~2.2. By March 31, 2018 update the department website to make it easier for use.~~

F. Foundational Services

1. Increase marketing of the department and its services.
 - 1.1. Publish ~~at least four~~ articles about the health department in print and online media of general circulation ~~and/or conduct local radio show at least four times~~ each year ~~starting in 2018~~.
 - 1.2. ~~Develop Health department staff attend at least four neighborhood association meetings each calendar year and publish a quarterly newsletter for use by the neighborhood association on health department activities.~~
 - ~~1.3. By 12/31/2018 redesign the department website to make it more interactive, user friendly, and easier to find relevant information.~~
 - ~~1.4.1.3. Implement a comprehensive department communication plan that includes a branding policy and use guidelines by 9/30/2017/1/2018.~~
 - ~~1.5.1.4. Sponsor at least one community event (like a food collection day) for staff participation each calendar year starting by 12/31/2017.~~
2. Increase use of fiscal services and tools provided by the City of Canton.
 - 2.1. Implement paperless leave and reporting system by ~~12/31/2017/10/1/2018~~.
 - 2.2. Implement time and activity reporting module in Kronos system to replace current T&E system ~~within 90 days of Auditor making system available and after 2.1 is completed by 12/31/2017/10/1/2018.~~
 - ~~2.3. Provide report and read only access to leadership staff of fiscal account system (New World) by 12/31/2017.~~
3. Improve information sharing for internal staff use on department's community partnerships
 - 3.1. ~~Review inventory of community partnerships that health department staff are participating in with~~ ~~Provide a report to the~~ Division Leadership Team (DLT) ~~at least annually starting 1/1/2019 meeting on a quarterly annual basis on the number of community partnerships that health department staff are participating in.~~
 - 3.2. Create an agency wide database or list of community partnerships and relevant contact information by ~~March 31/October 1, 2018~~.
4. Foster a "Culture of Quality" in the department.
 - 4.1. Fully implement the department quality improvement plan by October 1, 2017.
 - 4.2. Highlight at least two quality improvement projects at annual all staff meeting.
5. Provide high quality and relevant internal staff communication
 - 5.1. Implement a department Intranet by ~~December 31, 2017/March 31, 2018~~.

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- 5.2. Hold at least ~~1-2~~ all staff meetings each calendar year.
- 5.3. Each division will hold at least one full or partial staff development day each calendar year starting on January 1, 2018.
- 5.4. Health Commissioner will post at least 2 “all staff” communications each month starting on July 1, 2017.
- 6. Effectively utilize technology services within the department.
 - 6.1. Utilize Office 365 services by implementing the following services by ~~March 31, 2018~~ July 31, 2018; OneDrive for Business, ~~Yammer, Microsoft Teams, SharePoint.~~
 - 6.2. Fully catalog and document databases in use in department.
 - ~~6.3. Implement a time and effort reporting system that is integrated with the time accounting system approved by the City Auditor by December 31, 2017.~~
- 7. Provide excellent customer service.
 - 7.1. All staff will complete at least one staff training related to customer service (as approved by their supervisor) every two years.
 - ~~7.1.~~ 7.2. Convert all microfiche birth and death records to PDF so they are faster to retrieve for customer requests. Completed by 6/30/2020.
- 8. Provide a facility that can better serve the public and enhance work environment for staff.
 - 8.1. Implement a schedule for regular staff safety drills (fire, active shooter, severe weather) by ~~January 1~~ August 1, 2018.
 - 8.2. Assure that all staff have basic situational awareness training by January 1, 2018.
 - 8.3. Improve the external and internal signage for the department, by ~~March-August~~ 31, 2018.
 - 8.4. Provide paint updates to most areas of department and update the floor carpet by ~~December 31~~ July 1, 2018
 - 8.5. Remodel WIC and clinic areas to be more efficient and safe for clients by ~~December 31, 2018~~ June 30, 2020

G. Staff Development

- 1. Streamline training and development programs for employees.
 - 1.1. Develop a new hire training guide by December 31, 2018.
 - 1.2. Document a plan for ~~annual~~ staff training to include required and optional training modules by ~~12/2017~~ September 30 ~~July 1, 2018.~~
 - 1.3. Complete at least 90% of annual staff performance reviews within 30 days of the employee’s anniversary date starting in 2019.
 - 1.4. 85% of all staff will have a written individual development plan documented in their annual evaluation by June 30, 2018.
 - ~~1.5. Establish an in-house network of peer “experts” in various topics to assist other employees by March 31, 2018.~~
- 2. Promote staff morale.
 - ~~8.6.~~ 2.1 Complete a comprehensive staff satisfaction survey at least once ~~each calendar~~ every 3 years starting in 2017.
 - ~~8.7.~~ 2.2 Implement a policy to complete staff exit interviews by December 31, 2018.

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~~8.8. Implement an employee wellness policy by March 31, 2018.~~

~~8.9. Host an all staff "family fun day" by 12/31/2018.~~

Communication and Evaluation Plan

The strategic plan will be used to guide specific division work plans. Work plans will incorporate the specific objectives and goals as delineated in the Action Plan (see Appendix A). Copies of the strategic plan will be posted on the department website and made available to distribution to staff, Board of Health members, and the public as requested.

The objectives and goals in this strategic plan will be incorporated into the department's performance management system. The performance management system is described in policy 800-034-P. See that document for further information on tracking, reporting, and updating of the strategic plan and associated action plan.

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Appendix A – Action Plan

The strategic plan action plan is a spreadsheet document that lists all the above strategic priorities and details the action steps, goals and objectives. The action plan is a working document that is revised as the needs to the department require. The spreadsheet is accessible to all department staff, but it mainly reviewed and updated by Division Leadership Team members. Here is a link to access the document. Below is a screenshot to demonstrate the format of the document.

Canton City Public Health - Strategic Plan 2020				
Communicable Disease Control				
Goal	Action Steps	Complete By	Responsibility	Measure of Success
1. Reduce the risk of bloodborne pathogen infection in the community				
1.1. 85% of newly identified HIV cases are linked to care within 90 days of diagnosis.	Disease Intervention Specialist (DIS) will meet face-to-face with all newly diagnosed HIV cases in the counties assigned to the region	Ongoing	DIS Supervisor (Diane Thompson) DIS (Brianna Parker)	all newly dx cases have interview (ODRS)
	DIS will refer all HIV cases to care	Ongoing	DIS Supervisor (Diane Thompson) DIS (Brianna Parker)	all newly dx cases are referred to care (ODRS)
	DIS will reconnect with newly diagnosed cases of HIV who have not presented to care within 60 days to help identify and address barriers	Ongoing	DIS Supervisor (Diane Thompson) DIS (Brianna Parker)	Maintain tracking in ODRS of cases that haven't met 90 day deadline
				Measure of Success for Goal 1.1. Confirmation that they attended first appointment. Decrease in incidence of HIV infection.

This appendix is under development at this time.

Appendix B – Strategic Planning Workgroup Members and Meeting Schedule

The following is a list of the Strategic Planning Workgroup Members.

<u>Member Name</u>	<u>Job Title</u>	<u>Division</u>
<u>Jim Adams</u>	<u>Health Commissioner</u>	<u>Vital Stats/Administration</u>
<u>Christi Allen</u>	<u>Fiscal Officer</u>	<u>Vital Stats/Administration</u>
<u>Julie Carmen</u>	<u>Laboratory Technician</u>	<u>Lab</u>
<u>Jennifer Hayden</u>	<u>WIC Breastfeeding Coordinator</u>	<u>WIC</u>
<u>Debbie Mazzocca</u>	<u>Public Health Clerk II</u>	<u>Vital Stats/Administration</u>
<u>Patty McConnell</u>	<u>HAN Coordinator/ Staff Sanitarian II</u>	<u>OPHI/EH</u>
<u>Dawn Miller</u>	<u>THRIVE Project Manager</u>	<u>OPHI/THRIVE</u>
<u>Marsha Miller</u>	<u>Staff Nurse II</u>	<u>Nursing</u>
<u>Linda Morckel</u>	<u>Monitoring and Inspections Supervisor</u>	<u>APC</u>
<u>Ed Pabin</u>	<u>APC Engineer</u>	<u>APC</u>
<u>Ashanti Parker</u>	<u>Public Health Clerk I</u>	<u>Nursing</u>
<u>Laura Roach</u>	<u>WIC Director</u>	<u>WIC</u>

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To be completed as part of the final document, The workgroup conducted meetings on 11/17/2016, 11/13/2017, 2/23/2017, 3/15/2017, and 4/10/2017. The meeting minutes as well as additional planning background information are documented in the project folder.



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting
Monday, June 25, 2018 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health – **No report**
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team – **No report**
12. Quality Improvement Team – **No report**

Canton City Health Department

May 2018 Report (Meeting 6/25/18)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	5	22	124
Tuberculosis (TB) Mantoux	7	10	51
Travel	5	28	100
S.T.I.	9	80	368
C.T.S.	6	5	19
Field/Outreach Testing		2	3
SWAP	4	123	545
SWAP Testing		0	4

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	107	1598	71	909

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	52	274	0	0
Results Given	51	269	0	0

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	1	1	2
Stark County*	1	0	6	1

* excludes Canton City Residents

** corrected

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			0	20
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	1	10	14	130
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 11 per year	0	3		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 11 per year	1	8		
DIS Interviews and/or Visits	14	42		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	6	27		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY17: 2,285

Assigned Stark Project Caseload FY16: 6,163

WIC Fiscal Year 2018 <i>October 2017 – September 2018</i>		
	Canton City	Total for Stark Project
October 2017	2,208	5,883
November 2017	2,196	5,775
December 2017	2,119	5,603
January 2018	2,147	5,596
February 2018	2,156	5,631
March 2018	2,164	5,574
April 2018	2,140	5,515
May 2018	2,152	5,560

Canton City Health Department

May 2018 Report (Meeting 6/25/2018)

WIC DIVISION

1. WIC Farmer's Market Nutrition Program (FMNP)

- a. State WIC Updates
 - i. Several new Counties will be participating in the WIC Farmer's Market Program this summer.
 - ii. The number of vouchers assigned to the Stark WIC Project remains the same from FY17 (580 voucher booklets total; \$20 each booklet).
- b. Local Activities Planned
 - i. There are "WIC Voucher Distribution Events" planned at each of the four (4) WIC clinic locations.
 1. Alliance City's event is in June; all other events are in July.
 2. Canton City WIC Events are on July 17th from 10am-1pm and July 23rd, 10am-1pm.
- c. New Efforts to Increase Voucher Redemption Rates
 - i. FY17 Redemption Rates- Stark County was in line with the State average (67%); in prior years, Stark fell below the State average.
 - ii. The One Call Now System Reminders will be sent to all eligible clients prior to events.
 1. Reminder Messages will be sent after to those that received vouchers.

2. WIC Program Fiscal Updates

- a. FY18 Funding
 - i. Originally, we were told additional funds would be reallocated to Local Projects for the purchase of updated IT equipment during FY18.
 1. Due to the delay in the new WIC Certification System (cloud-based), no additional funds will be reallocated this year, and Local Projects will purchase IT equipment in FY19.
 - a. The Certification System Pilot has been put on hold due to inadequate system processing times.
- b. FY19 Grant Application
 - i. The Stark WIC Project did receive a decreased funding level from the State Office for FY19.
 1. The State WIC Office explained during the May Director's Meeting Conference Call how they determined cuts (this was not a cut across all Projects which was what was done in the past).
 - ii. After the grant application was submitted, it was explained that all Local Projects will need to complete a budget revision once IT costs are determined and assigned.

3. Coming Soon

- a. Breastfeeding Awareness Month (BAM)-August
 - i. WIC Breastfeeding Staff is working on extra Breastfeeding Education and Outreach Activities. These will be reported on once planning is complete.
- b. Stark WIC Project's 2nd Annual Staff Retreat Day- September 21st – this will be a full-day retreat at the Canton Garden Center. Approval pending from the State WIC Office for outside speakers/trainers.

Canton City Health Department

May 2018 (Meeting 6/25/2018)

LABORATORY

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	Proficiency Testing
WATER:						
Private	141	52	0	504	147	0
Public	49	5	0	226	31	21
Commercial	0	0	0	1	0	0
Other	0	0	0	0	0	0
FOOD SERVICES:						
Frozen Desserts	62	5	0	242	28	0
Other Exams	0	0	0	0	0	0
CLINICAL:						
Gonorrhea-smear	16	1	0	70	5	5
N.G.U.	16	11	0	70	45	5
Gonorrhea-culture	44	0	0	226	3	5
Oxidase Reflex	21	0	0	123	3	2
Culture Gram Stain Reflex	0	0	0	3	3	1
Sugar Confirmation Reflex	0	0	0	3	3	1
Gonorrhea-Gene amp.	54	0	0	271	4	5
Chlamydia-Gene amp.	54	8	0	271	25	5
Syphilis Serology Qualitativ	58	0	0	295	9	5
Syphilis Serology Quantitat	0	0	0	9	9	3
Candida	21	1	0	101	15	2
Gardnerella	21	8	0	101	39	2
Trichomonas	21	7	0	101	16	2
Pregnancy-urine	4	0	0	15	1	1
HIV screen	52	0	0	274	0	2
Blood Lead	2	0	2	4	0	4
MISCELLANEOUS:						
Pollen counts	22	22	0	33	33	0
Other Exams	0	0	6	0	0	6
Misc. (insects, etc.)	0	0	0	0	0	0

Canton City Health Department

May 2018 Report (Meeting 06/25/18)

AIR POLLUTION CONTROL

AIR MONITORING:

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8
PM10 / Manganese	n/a	0	1	Republic Steel
Lead	Undetermined	1	2	Republic Steel

Air Pollution Laboratory Report

Suspended Particulates PM2.5- Comparison of Monthly Averages (in micrograms per cubic meter of air)*

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

*Note: Due to data availability averages are reported for previous month

Location	April 2014	April 2015	April 2016	April 2017	April 2018
#1 Health Department	8.6	8.5	6.7	4.9	6.2
#15 Fire Station #8	9.6	10.1	8.2	6.0	7.1

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	May 2014	May 2015	May 2016	May 2017	May 2018
# of AQI Reporting Days	21	20	21	19	22
Highest AQI Value	57	94	122	71	105
# of Days in Good Category	19	16	15	13	6
# of Days in Moderate Category	2	4	4	6	15
# of Days in Unhealthy For Sensitive Groups Category	0	0	2	0	1
# of Days in Unhealthy Category	0	0	0	0	0

APC Compliance Monitoring Activities

May 2018

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
<i>INSPECTIONS</i>												
1. Full Compliance Evaluation (FCE) inspections			0	0		0			4	0		4
2. Site Visits conducted (non-complaint)	3		2	1	0	6	4		11	5	2	22
3. Performance tests observed			1	0		1			6	0		6
4. Opacity observations conducted			5	1	0	6			8	1	1	10
5. Anti-tampering inspections					0	0					0	0
<i>COMPLAINTS</i>												
6. Complaints received	24	0	4	3	2	33	66	6	11	12	10	105
7. Complaints investigated	23	0	4	2	2	31	60	6	11	10	9	96
<i>ENFORCEMENT</i>												
8. Warning actions taken	4	1	0	0	0	5	9	1	2	0	0	12
9. General NC enforcement actions taken	8	0	1	1	0	10	19	1	1	2	0	23
10. Significant NC enforcement actions taken	0	0	0	1	0	1	2	2	0	1	0	5
11. GNC Resolved without further action – Local	8	0	0	0	0	8	19	1	0	1	0	21
12. SNC Resolved without further action – Local	0	0	0	0	0	0	0	0	0	0	0	0
13. Enforcement Action Referral to OEPA for SNC	0	0	0	0	0	0	1	2	3	0	0	6
14. Final Enforcement Action Issued by OEPA/AGO	0	0	0	0	0	0	1	6	1	0	0	8

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

Activity	Month Totals		CYTD Totals	
<i>ASBESTOS</i>				
15. Demo/Renovation notifications received	21		69	
16. Demo/Renovation inspections performed	4		18	
17. Non-Notifier inspections performed	1		1	
18. Asbestos Landfill inspection performed	0		0	
<i>OPEN BURNING ISSUANCE</i>	Received	Issued	Received	Issued
19. Open Burning Notifications	0	0	2	2
20. Open Burning Permissions	1	0	6	5

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities tables on the previous page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 05/01-04/18: APC Monitoring and Permitting personnel witnessed significant portions of the stack testing performed at Title V facility, TimkenSteel Faircrest Steel Plant located at 1835 Dueber Avenue, S.W., Canton. The testing was to demonstrate compliance with their melt shop particulate emissions limits in their Title V permit when operating at maximum production and using only two of the three baghouse exhaust fans.
- 05/09/18: Courtney Grossman sent a significant non-compliance Notice of Violation (NOV) letter to EcoScape Supply of 2691 Edison St NW, Lake Township, for allowing open burning to occur. The compost piles that are used to make mulch at this facility were catching on fire. The Uniontown Fire Department has not contacted Canton APC regarding any fires at this facility since 05/14/2018. The NOV requested a compliance plan from the facility. A response was received from the facility on 06/04/2018. This response is currently under review and its content will determine if further enforcement action is warranted.
- April 2018: Four (4) separate air pollution complaints were received from the community regarding Title V facility, Republic Steel, located at 2633 8th St NE, Canton. One complaint was investigated with a verbal discussion and investigation request to Republic Steel. The other two complaints were investigated with two site visits in which visible emissions were occurring so opacity observations were conducted. During routine field work, visible emissions were noticed at the facility, so four (4) opacity observations was made using Method 9 on the visible emissions coming from the facility. Several of the opacity observations discovered violations, so a NOV letter will be sent to Republic Steel in the near future. The complaints are still under investigation and we continue to receive new complaints for investigation.

PERMITTING:

Facility Universe in Stark County (APC Jurisdiction)

	April 2018 End Balance	Facilities shutdown in May 2018	New Facilities in May 2018	Facilities changed type in May 2018	May 2018 End Balance
# of Title V Facilities	21	0	0	-1	20
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	180	0	0	+1	181
# of PBR Facilities	282	0	0	0	282

Summary of Permit Activity for May 2018

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued* Permits
TVPTI-Initial Installation	0	0	0
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	2	0	1
NTVPTIO-Ch31 Modification	1	0	0
Total Installation Permits	3	0	1
TVPTO-renewal	0	1	0
FEPTIO-renewal	0	0	0
PTIO-renewal	0	0	1
Total-Renewals	0	1	1
TVPTI - Admin Modification	1	0	3
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	1
FEPTIO-Admin Modification	0	0	0
NTVPTIO-Admin Modification	0	0	0
Total other permits	1	0	4
PBR-Initial Installation	0	n/a	0
PBR-Replace Renewal	0	n/a	0
PBR-Other	1	n/a	1
Total PBRs	1	n/a	1
GRAND TOTAL	5	1	7

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- *Significant Permit Issued Details:* On 5/18/2018, Tower Industries, Ltd was issued a PTIO renewal which changed their facility type from Title V to Non-TV. This was possible due to a change in USEPA policy allowing for the removal of the major-HAP source status from the facility. This permit issuance also allowed for the cancelation of the in-process Initial Title V permit, since the PTIO replaces it.

Summary of Permit Goals and Status for CYTD 2018

Includes progress toward Strategic Plan goal

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	3	12

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	0	1	2	2	1	<i>11</i>
TVPTO-Initial~	0	0	0	0	1	<i>1</i>

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	8	8	100%	<i>100%</i>
% of Admin Mod Permits issued final within 180 days	3	3	100%	<i>100%</i>

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2018.

- Permit Issuance Goals Status:* The Marathon Refinery Title V permit renewal was issued PP in April 2018 which the 45-day USEPA comment period will end in June 2018, so we plan processing the Final issuance in June 2018. The Countywide Recycling and Disposal Facility (Landfill) Title V permit renewal was issued PPP in May 2018 which the 15-day public comment period will end in June 2018, so we plan processing the PP issuance in June 2018. The Tower Industries PTIO was issued in May so we canceled their Initial Title V permit. There are also several more Title V permits which staff have processed nearly to completion which we hope to issue draft in the near future. Terri has only 3 permit reviews on her to-do list for permits associated with the goals, which will need to be prioritized to get completed next month to maintain our performance. Ohio EPA has an internal goal for Canton to issue 9 Title V permits by July 1, 2018 which all staff members are working very hard toward achieving.

Canton City Health Department

May Report 2018 (Meeting 06/25/2018)

VITAL STATISTICS

Certificates Issued	MAY 2018	2018 YTD	2017 YTD
Death Certificates Issued	767	3,906	4,443
Birth Certificates Issued	611	3,240	3,128

*Births Total Residents & Nonresidents	MAY 2018	2018 YTD	2018 YTD
Births	381	1,815	
Unmarried Parent Births	193	879	48%
Births to Mothers aged 14 and under	-	-	-
Births to Mothers aged 15 - 17	5	25	1%
Births to Mothers aged 18 - 19	19	108	6%
Births to Mothers aged 20 - 24	85	414	23%
Births to Mothers aged 25 - 29	143	610	34%
Births to Mothers aged 30 - 34	96	469	26%
Births to Mothers aged 35 - 39	29	155	9%
Births to Mothers aged 40 - 44	4	31	2%
Births to Mothers aged 45 and over	-	3	0

Deaths in Canton City	MAY 2018	2018 YTD	YTD Male	TYD Female
Total	144	814	53%	47%
Deaths aged 0 - 9	2	8	63%	38%
Deaths aged 10 - 19	-	3	67%	33%
Deaths aged 20 - 29	3	15	73%	27%
Deaths aged 30 - 39	3	14	64%	36%
Deaths aged 40 - 49	7	37	62%	38%
Deaths aged 50 - 59	8	74	47%	53%
Deaths aged 60 - 69	25	165	64%	36%
Deaths aged 70 -79	40	188	55%	45%
Deaths aged 80 and over	56	310	44%	56%

Based on the number of births and deaths registered for the month of May 2018.

City of Canton
Statement Of Cash Position

Report Date: 05/31/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$150,153.12	\$1,538.19	\$9,573.54	\$1,362.52	\$7,569.07	\$152,157.59	\$7,058.37	\$145,099.22
2313 - Local Health Dept Prev Support	\$214,129.06	\$12,047.67	\$37,034.46	\$2,795.10	\$25,596.55	\$225,566.97	\$10,433.71	\$215,133.26
2314 - Family Health (476)	\$2,161,606.47	\$49,231.27	\$124,723.47	\$675,403.12	\$1,358,558.30	\$927,771.64	\$174,893.67	\$752,877.97
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,572.32	\$475.00	\$5,097.32
2316 - WIC Supplemental Health - FY 77	\$348,725.92	\$115,776.94	\$559,770.04	\$115,667.95	\$522,228.83	\$386,267.13	\$125,724.96	\$260,542.17
2317 - Local Health Assess & Accred Fnd	\$1,784.46	\$0.00	\$7,638.24	\$243.69	\$4,690.70	\$4,732.00	\$1,043.75	\$3,688.25
2318 - Local Aids Prevention	\$375,355.68	\$25,179.01	\$118,595.49	\$37,478.05	\$120,705.01	\$373,246.16	\$106,607.33	\$266,638.83
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$394,653.58	\$12,624.71	\$88,638.42	\$7,135.47	\$49,047.83	\$434,244.17	\$10,763.80	\$423,480.37
2321 - Immunization Action Grant	\$87,783.17	\$29,451.42	\$66,513.13	\$22,037.00	\$65,291.17	\$89,005.13	\$4,626.36	\$84,378.77
2322 - Dental Sealant 132T Grant	\$124,143.54	\$6,144.00	\$31,107.00	\$7,393.98	\$35,510.27	\$119,740.27	\$15,943.12	\$103,797.15
2323 - Personal Responsibility Ed Pr Fd	\$55,231.00	\$0.00	\$72,500.00	\$14,000.14	\$54,169.04	\$73,561.96	\$627.97	\$72,933.99
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$21,710.53	\$209.00	\$1,941.75	\$100.00	\$658.08	\$22,994.20	\$828.98	\$22,165.22
2328 - Public Health Infrastructure	\$42,547.38	\$37,976.28	\$64,537.44	\$9,626.14	\$36,132.20	\$70,952.62	\$131.70	\$70,820.92
2329 - Smoke Free Ohio	\$19,207.41	\$965.00	\$1,215.00	\$0.00	\$163.22	\$20,259.19	\$0.00	\$20,259.19
2331 - Air Pollution (134)	\$650,449.35	\$30,172.00	\$335,322.67	\$75,011.38	\$318,552.65	\$667,219.37	\$59,491.69	\$607,727.68
2332 - Air Pollution (I35)	\$1,217.66	\$0.00	\$40,813.00	\$0.00	\$0.00	\$42,030.66	\$0.00	\$42,030.66
2335 - EARLY HEAD START	\$9,224.84	\$3,996.30	\$5,617.48	\$618.14	\$938.65	\$13,903.67	\$1,106.76	\$12,796.91
2351 - Food Service (055)	\$114,941.66	\$5,154.25	\$252,825.54	\$14,270.94	\$80,241.96	\$287,525.24	\$0.00	\$287,525.24
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.90	\$1,025.00	\$5,715.00	\$1,592.77	\$2,577.38	\$37,957.52	\$200.00	\$37,757.52
2354 - Solid Waste Disposal License	\$148,293.49	\$25,415.44	\$68,243.24	\$6,289.71	\$35,897.70	\$180,639.03	\$732.64	\$179,906.39
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.40	\$0.00	\$5,172.40

City of Canton
Statement Of Cash Position

Report Date: 05/31/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$16,303.51	\$0.00	\$640.00	\$0.00	\$126.94	\$16,816.57	\$0.00	\$16,816.57
Fund Type 12 - Special Revenue Funds Subtotal:	\$4,989,597.26	\$356,906.48	\$1,892,964.91	\$991,026.10	\$2,718,655.55	\$4,163,906.62	\$520,689.81	\$3,643,216.81
Fund Category 1 - Governmental Funds Subtotal:	\$4,989,597.26	\$356,906.48	\$1,892,964.91	\$991,026.10	\$2,718,655.55	\$4,163,906.62	\$520,689.81	\$3,643,216.81
Grand Total:	\$4,989,597.26	\$356,906.48	\$1,892,964.91	\$991,026.10	\$2,718,655.55	\$4,163,906.62	\$520,689.81	\$3,643,216.81

City of Canton
Budget by Fund Category Report
 05/31/2018

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$237,400.00	\$0.00	\$237,400.00	\$14,929.25	\$0.00	\$277,330.54	(\$39,930.54)	117%	\$326,873.25
53 - Intergovernmental revenue	\$3,417,336.00	\$0.00	\$3,417,336.00	\$303,158.54	\$0.00	\$1,483,528.18	\$1,933,807.82	43%	\$4,926,434.07
54 - Charges for services	\$261,700.00	\$0.00	\$261,700.00	\$26,999.15	\$0.00	\$118,337.93	\$143,362.07	45%	\$234,276.56
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	\$11,819.54	\$0.00	\$13,768.26	(\$13,768.26)	+++	\$3,314.37
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,000.00
Revenue Totals	\$3,956,436.00	\$0.00	\$3,956,436.00	\$356,906.48	\$0.00	\$1,892,964.91	\$2,063,471.09	48%	\$5,545,898.25
Expense									
61 - Salary and benefits	\$1,891,435.00	(\$4,965.00)	\$1,886,470.00	\$140,292.37	\$0.00	\$753,110.72	\$1,133,359.28	40%	\$1,808,697.67
62 - Payroll fringes	\$861,623.00	\$1,250.00	\$862,873.00	\$99,187.00	\$0.00	\$241,123.70	\$621,749.30	28%	\$808,667.40
70 - Services	\$2,071,457.00	\$991,639.65	\$3,063,096.65	\$739,189.34	\$427,474.46	\$1,637,306.09	\$998,316.10	67%	\$1,628,280.67
71 - Utilities	\$6,220.00	\$3,266.42	\$9,486.42	\$606.94	\$5,365.07	\$2,594.35	\$1,527.00	84%	\$6,915.20
73 - Supplies	\$252,961.00	\$29,362.45	\$282,323.45	\$5,795.75	\$54,514.01	\$44,985.20	\$182,824.24	35%	\$194,171.01
74 - Refunds, claims and reimbursements	\$16,137.00	\$222.52	\$16,359.52	\$1,635.84	\$191.32	\$13,059.53	\$3,108.67	81%	\$14,640.27
75 - Capital Outlay	\$23,200.00	\$6,942.78	\$30,142.78	\$1,003.78	\$8,439.00	\$1,003.78	\$20,700.00	31%	\$26,528.15
77 - Other	\$65,850.00	\$10,581.83	\$76,431.83	\$3,315.08	\$24,705.95	\$25,472.18	\$26,253.70	66%	\$50,576.34
Revenue Totals:	\$3,956,436.00	\$0.00	\$3,956,436.00	\$356,906.48	\$0.00	\$1,892,964.91	\$2,063,471.09	48%	\$5,545,898.25
Expenditure Totals:	\$5,188,883.00	\$1,038,300.65	\$6,227,183.65	\$991,026.10	\$520,689.81	\$2,718,655.55	\$2,987,838.29	52%	\$4,538,476.71
1 - Governmental Funds Net Totals:	(\$1,232,447.00)	(\$1,038,300.65)	(\$2,270,747.65)	(\$634,119.62)	(\$520,689.81)	(\$825,690.64)	(\$924,367.20)		\$1,007,421.54
Revenue Grand Totals:	\$3,956,436.00	\$0.00	\$3,956,436.00	\$356,906.48	\$0.00	\$1,892,964.91	\$2,063,471.09	48%	\$5,545,898.25
Expenditure Grand Totals:	\$5,188,883.00	\$1,038,300.65	\$6,227,183.65	\$991,026.10	\$520,689.81	\$2,718,655.55	\$2,987,838.29	52%	\$4,538,476.71
Grand Totals:	(\$1,232,447.00)	(\$1,038,300.65)	(\$2,270,747.65)	(\$634,119.62)	(\$520,689.81)	(\$825,690.64)	(\$924,367.20)		\$1,007,421.54



Budget by Account Classification Report

Through 05/31/18
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	25,000.00	.00	25,000.00	13,696.49	.00	18,619.69	6,380.31	74	19,920.38
Charges for services	447,100.00	.00	447,100.00	39,220.00	.00	193,438.65	253,661.35	43	446,940.70
Fines and forfeitures	.00	.00	.00	.00	.00	50.00	(50.00)	+++	.00
Other misc revenue	6,200.00	.00	6,200.00	141.84	.00	974.97	5,225.03	16	11,500.63
REVENUE TOTALS	\$478,300.00	\$0.00	\$478,300.00	\$53,058.33	\$0.00	\$213,083.31	\$265,216.69	45%	\$478,361.71
EXPENSE									
Salary and benefits	1,008,739.00	.00	1,008,739.00	69,033.06	.00	384,656.47	624,082.53	38	946,615.07
Payroll fringes	459,214.00	.00	459,214.00	16,056.16	.00	92,157.01	367,056.99	20	424,876.96
Services	117,493.00	14,126.51	131,619.51	16,103.82	49,272.26	53,743.32	28,603.93	78	99,405.25
Utilities	42,900.00	4,179.96	47,079.96	3,188.30	28,617.22	16,538.13	1,924.61	96	35,119.81
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,100.00	4,591.54	72,691.54	2,135.54	27,339.36	23,542.81	21,809.37	70	56,512.29
Refunds, claims and reimbursements	274,050.00	(845.00)	273,205.00	340.00	44,472.50	103,094.82	125,637.68	54	265,715.46
Capital Outlay	.00	6,295.44	6,295.44	.00	.00	6,295.44	.00	100	.00
Other	10,747.00	1,740.45	12,487.45	2,369.35	1,551.05	5,922.80	5,013.60	60	10,619.94
Advance out - due to other fund	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	15,000.00
EXPENSE TOTALS	\$2,033,252.00	\$30,088.90	\$2,063,340.90	\$109,226.23	\$151,252.39	\$687,959.80	\$1,224,128.71	41%	\$1,855,873.78
Fund 1001 - General Operating Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	53,058.33	.00	213,083.31	265,216.69	45%	478,361.71
EXPENSE TOTALS	2,033,252.00	30,088.90	2,063,340.90	109,226.23	151,252.39	687,959.80	1,224,128.71	41%	1,855,873.78
Fund 1001 - General Operating Totals	(\$1,554,952.00)	(\$30,088.90)	(\$1,585,040.90)	(\$56,167.90)	(\$151,252.39)	(\$474,876.49)	(\$958,912.02)		(\$1,377,512.07)
Grand Totals									
REVENUE TOTALS	478,300.00	.00	478,300.00	53,058.33	.00	213,083.31	265,216.69	45%	478,361.71
EXPENSE TOTALS	2,033,252.00	30,088.90	2,063,340.90	109,226.23	151,252.39	687,959.80	1,224,128.71	41%	1,855,873.78
Grand Totals	(\$1,554,952.00)	(\$30,088.90)	(\$1,585,040.90)	(\$56,167.90)	(\$151,252.39)	(\$474,876.49)	(\$958,912.02)		(\$1,377,512.07)



Public Health
Prevent. Promote. Protect.

Canton City Health District

May 2018 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Allen, Christi	NE Ohio Accreditation Support System Meeting	Kent	05/30/2018
Catrone, Frank	PREP Regional Spring Meeting	Columbus	05/18/2018
Dria, Gus	NE Ohio Accreditation Support System Meeting	Kent	05/30/2018
Henning, Christina	NE Ohio Accreditation Support System Meeting	Kent	05/30/2018
Kardos, Christine	Accreditation Community of Practice Meeting	Columbus	05/14/2018
Knight, Robert	Accreditation Community of Practice Meeting	Columbus	05/14/2018
Knight, Robert	NE Ohio Accreditation Support System Meeting	Kent	05/30/2018
Knight, Robert	LeanOhio Boot Camp - Quality Improvement Training	Cleveland	05/03/2018 - 05/04/2018
Malloy, Molly	PREP Regional Spring Meeting	Columbus	05/18/2018
Masters, Colton	OEHA Planning Committee Meeting	Norton	05/08/2018
Masters, Colton	OPHA Combined Conference	Columbus	05/14/2018
McConnell, Patty	Population Monitoring at Community Reception Centers Course	Akron	05/07/2018
McConnell, Patty	OEHA Planning Committee Meeting	Norton	05/08/2018
McConnell, Patty	Population Monitoring at Community Reception Centers Course	Akron	05/16/2018
McConnell, Patty	PHEP Planners Meeting	Reynoldsburg	05/24/2018
Parker, Briana	HIV Prevention Training - New Testing Protocols	Columbus	05/04/2018
Parker, Briana	Ohio HIV Community Planning Group	Columbus	05/09/2018
Parker, Briana	HIV Prevention Program	Cleveland	05/01/2018 - 05/02/2018
Roach, Laura	State WIC Directors Meeting	Columbus	05/01/2018
Tan, Denny	Radiological Training	Akron	05/16/2018
Trenger, Kelli	PREP Regional Spring Meeting	Columbus	05/17/2018

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Boley, Jessica	OPTION 2018	Cincinnati	05/02/2018 - 05/04/2018	2316 301001 77220/77240
Frey, Alessandra	HIV Prevention Counseling Training	Cleveland	05/01/2018 - 05/02/2018	1001 303001 77240
Morningstar, Amanda	HIV Prevention Counseling Training	Cleveland	05/01/2018 - 05/02/2018	1001 303001 77240